

Operational and Procedural Manual



FOUNDED 1848

REVISED JULY 2017

TABLE OF CONTENTS

	Page No.	
Preface	3	3
Society Names and Addresses.....	4-5	4-5
Duties of District Presidents or District Representatives.....	6	
Duties of Districts.....	7	
Duties of Societies.....	8	
Duties of Society Secretaries.....	9	
Standard Policy for Membership Cards Issued Through National.....	10-11	
Annual Report for National Directory.....	12	
Sample Directory Update Form for Societies.....	13	
Transfer Cards.....	14	
Sample Transfer Society Form	15-16	
Members At Large.....	17	
American Turners 40-Year Honorary Members.....	18	
Sample 40-Year Honorary Application.....	19	
American Turners Gold Honor Key Award.....	20-21	
American Turners Hall of Fame Award.....	22-23	
Sample Hall of Fame Application.....	24	
National Youth Membership.....	25	
Sample Youth Membership Application.....	26	
National Youth Transportation Fund.....	27	
Sample Youth Transportation Assistance Form.....	28	
American Turners Marketing Committee.....	29	
American Turners Endowment Trust Fund.....	30-37	
The American Turner Scholarship Committee.....	38	
Sample Scholarship Application Form.....	39-40	
Jahn Educational Fund of American Turners.....	41	
American Turners National Festival.....	42	
Bidding Guide for American Turners National Championships.....	43-45	
Sample Bidding Guide Worksheet.....	46	
American Turners National Championship Tournament Rules.....	47	
12” Softball (Slo-Pitch).....	47-49	
Combined Open and Senior Volleyball.....	49-50	
Basketball.....	51-52	
Gymnastics.....	53-54	
Golf.....	55-58	
Athletic Contract and Accident Waiver.....	59	
National Softball Entry Blank – Men.....	60	
National Softball Entry Blank – Ladies.....	61	
American Turners Cultural Education Program.....	62	
National Bowling Tournament.....	63	
National Junior Bowling Meet.....	63	
Rules for Districts Requesting Financial Assistance.....	64	
Sample District Requesting Financial Assistance Form.....	65	
Promotional Materials/Personal Appearances.....	66	
Promotional Supply List.....	66	
American Turner Topics Magazine.....	67	
National Mailing List.....	68	
National Archives.....	68	

PREFACE

The American Turners as a National body was established in 1850 and now consists of 51 Turner societies organized into 12 districts, which are located in various geographic regions of the United States. The supreme governing body of the American Turners is composed of Turner delegates representing the districts at a National Convention held every two years. Each convention elects a National President, 1st Vice President, 2nd Vice President, Chairperson of Physical Education, Chairperson of Cultural Education and a Chairperson of Bowling. These elected officials along with the twelve (12) district Presidents (or their representatives), the Chairperson of the Endowment Trust Fund, and the Chairperson of the Jahn Fund comprise the National Council which then conducts the business of the American Turners until the next biannual National Convention in accordance with the By-Laws of the American Turners and any convention mandates.

The National Organization holds annual National Championships in gymnastics, volleyball, swimming, softball, bowling, golf, basketball, and a cultural activity that are each year sponsored by different societies. In addition, track and field, diving, tennis, fencing, model drills, mass gymnastics drills and all forms of cultural competition are included in the National Festival (Turnfest) held every four (4) years.

The American Turners is a school of Physical & Cultural Education exempt from taxes under section 501(c)(3) of the Internal Revenue Code and contributions to the National Organization are allowable as deductions on the tax return of the donor. The National body is a member of U.S.A Gymnastics and the U.S. Volleyball Association. These bodies in turn are members of the U.S. Olympic Committee.

Scholarships to recognized universities are awarded to members under certain conditions. The American Turners is comprised of approximately 13,500 full time members plus about 10,000 children, age 18 and under registered in the various physical and cultural education classes.

Even though the American Turners are involved in many cultural and physical education activities, the primary emphasis has always been on gymnastics. The teaching of gymnastics in the public school systems was initiated by Turner members in the cities of Boston, Buffalo, Chicago, Cincinnati, Cleveland, Denver, Indianapolis, Kansas City, Milwaukee, San Francisco, and St. Louis. This was accomplished through the donated services of physical education instructors and other Turners who were dedicated to the promotion of physical health through gymnastics. Many of the past U.S. Olympic gymnasts have received their basic and early indoctrination in gymnastic training from Turner instructors in a Turner gymnasium.

Any persons interested in additional information are asked to write to the American Turners National Office or consult the website at amturners.org. In particular reference should be made to the "Bylaws of the American Turners" and "A Brief History of the American Turners". The latter publication was originally written by Henry Metzner in 1911 and was revised and reprinted in 1922, 1974, and 1989.

AMERICAN TURNER SOCIETIES/ADDRESSES

Adams Turners, 6 Turners Ave., Adams, MA 01220
Akron Turner Club, 547 S. Munroe Falls Rd., Tallmadge, OH 44278
American Turners Baltimore, 9124 Lennings Ln., Baltimore, MD 21237
American Turners Covington, 447 Pike St., Covington, KY 41011
American Turners Detroit, c/o 33229 Viceroy Dr., Sterling Heights, MI 48310
American Turners Louisville, 3125 Upper River Rd., Louisville, KY 40207
American Turners New York, 748 Clarence Ave., Bronx, NY 10465
American Turners Northwest Chicago, 3825 N. Willow Rd., Schiller Park, IL 60176
American Turners of Delaware, 701 S. Clayton St, Wilmington, DE 19805
American Turners Toledo, c/o 316 Northdale Dr., Toledo, OH 43612
Athenaeum Turners, c/o John Seest, 5212 N. Capitol Ave., Indianapolis, IN 46208
Beaver Falls Turners, 625 8th St., Beaver Falls, PA 15010
Buffalo Turners, 3200 Elmwood Ave., Kenmore, NY 14217
Carlstadt Turners, 500 Broad St., Carlstadt, NJ 07072
Central Turn Verein Rochester, 338 Pennsylvania Ave, Rochester, PA 15074
Cincinnati Central Turners, 2200 Pinney Ln., Cincinnati, OH 45231
Cleveland East Side Turners, 1622 East 55th St., Cleveland, OH 44103
Cleveland STV Turners, 7412 Lawn Ave., Cleveland, OH 44102
Clinton Turn Verein, 60 Branch St., Clinton, MA 01510
Concordia Turners, 6432 Gravois Rd., St. Louis, MO 63116
Denver Turnverein, 1570 Clarkson St., Denver, CO 80218
East Side Turners, P. O. Box 240606, Milwaukee, WI 53224
Elgin Turners, 112 Villa St., Elgin, IL 60120
Fort Wayne Turners, 3636 Parnell Ave., Ft. Wayne, IN 46805
Holyoke Turners, 624 South Bridge St., Holyoke, MA 01040
Johnstown Turners, 632 Railroad St., Johnstown, PA 15901
Kansas City Turners, 512 Bong St., Belton, MO 64012
Keystone Turners, 91 2nd Ave., Keystone, IA 52249
Lincoln Turnverein, 4500 N. California Ave., Chicago, IL 60625
Long Island Turners, c/o Maureen Boylan, Pres., 61 Seaview Ave. F-62, Stamford, CT 06902

AMERICAN TURNER SOCIETIES/ADDRESSES

-continued-

Los Angeles Turners, 2390 Crenshaw Blvd. #E191, Torrance, CA 90501
Madison Turners, 3001 S. Stoughton Rd., Madison, WI 53716
McKeesport Turners, 2701 Walnut St., McKeesport, PA 15132
Milwaukee Turners, 1034 North 4th St., Milwaukee, WI 53203
Moline Turners, c/o Phillip Bigelow, President, 1215 33rd Ave. St., Moline, IL 61265
Monaca Turners, 1700 Brodhead Rd., Monaca, PA 15061
New Ulm Turnverein, 102 South State St., New Ulm, MN 56073
North St. Louis Turners, c/o Robert Smith, Pres. J2714 S. 59th St., St. Louis, MO 63139
Northern New Jersey Turners, c/o 231 Mahwah Rd., Mahwah, NJ 07430
Northwest Davenport Turners, c/o Marcia Gray-Lossing, Pres. 1806 Cedar, Davenport, IA 52804
Providence Turners, 118 Glenbridge Ave., Providence, RI 02909
River City Turners, 8009 Terry Rd., Louisville, KY 40258
Riverside Turners, 300 Rancocas Ave., Riverside, NJ 08075
Schiller Turners, 1503 Turner Camp Rd., Imperial, MO 63052
Sheboygan Turners, 3714 Lakeshore Rd., Sheboygan, WI 53083
South Side Turners, 8604 S. Meridian, Indianapolis, 46217
Syracuse Turners, 619 N. Salina St., Syracuse, NY 13208
Turn Verein Eiche, 16767 S. 80th Ave., Tinley Park, IL 60477
Turn Verein Frisch Auf, 1335 Mitchell Rd., Aurora, IL 60504
Turners of Michiana, 2720 Mishawaka Ave., South Bend, IN 46615

DUTIES OF DISTRICT PRESIDENTS OR DISTRICT REPRESENTATIVES

The District President or District Representative is elected by their respective District as their representative to the National Council. It is the responsibility and obligation of the District President or District Representative to fully familiarize him or herself with all phases of the influence and capability of the American Turners nationally and the many programs offered to aid the individual societies.

1. The District President shall be the executive head of the District and shall cooperate with the District members of the National Health and Physical Education Committee, National Cultural Education Committee, National Bowling Committee and with District members of such other National Committees as may be established.
2. It shall be the duty of each District President or District Representative to attend the meetings of the National Council, unless excused.
3. It shall be the duty of the District President or District Representative to act in an advisory capacity, keeping the National Officers advised as to what is going on in their respective District or local functions. The holding of the office of District President or District Representative shall not interfere with the right of the incumbent to act as a delegate to a National Convention. An officer of a Society shall not be barred from serving as a District President or District Representative.
4. It shall be the duty of each District President to arrange for an Annual Meeting of the Societies within his/her District. The following should be present: Presidents, Secretaries, Chair of various committees such as Physical Education, Cultural Education, Bowling, Golf and Society District Delegates as he/she may deem necessary to fulfill the purpose of the meeting. The purpose of the meeting shall be to dispose of such business as may be required for conducting District Turner activities.
5. It shall be the duty of the District President or District representative to be aware of the Endowment Trust Fund, the Jahn Fund, Scholarships, the bidding and promoting of District and National tournaments and other facets of the American Turners.
6. The District President or District Representative shall be available for any assistance or advice desired by any member or Society within his/her District.
7. The District President or District Representative shall be available as the intermediary between a member or Society within his/her District and the National Council.
8. The District President or District Representative shall investigate delinquencies of any nature of Societies and help them whatever way necessary.
9. In cooperation with his/her District Committee Chair, the District President or District Representative should encourage District Competitions, Festivals, Bowling, Golf and Cultural events.
10. The District President or District Representative shall be reimbursed by the National Office for travel expenses incurred when attending National Council meetings.

DUTIES OF DISTRICTS

1. Districts upon inviting a representative from the National Office to attend a special or important District function, wherein distance and travel time are involved, are to equally share expenses resulting from travel, room and meals with the National Office.

2. Districts, upon receiving resolutions from the National Council requiring National Convention action, are to distribute same to the respective Societies within their Districts.

DUTIES OF SOCIETIES

Individual Societies, by virtue of having acquired a National Charter of the American Turners, have a responsibility to abide and conform to the guide lines as set forth in the Bylaws of the American Turners. General adherence to these rules and recommendations will make for greater strength and viability in the individual Societies and the American Turners.

1. The Societies shall render to the National Office an accurate report with current officers for the National Directory. If an election of officers is being held before April 1, wait until after the election to send the report to the National Office. The District Council shall assist the National Office if necessary in the procurement of the reports.

2. All expulsions must be reported to the National Council and communicated annually to all the Societies by the National Council.

3. Societies shall welcome periodic visits from their District President or District Representative or any other member of the National Council.

4. Societies should encourage attendance of their District President or District Representative at Society meetings to aid and promulgate information for the good and welfare locally and nationally. It is recommended that the District President or District Representative have access to any information pertaining to the Society wherein his wisdom and counsel can help resolve problems.

5. Societies shall provide their District President or District Representative with information of all civic endeavors or major actions such as building improvements, urban development, etc., wherein a Society is involved.

6. Societies shall place their District President or District Representative name on the regular Society's mailing list to be made automatically aware of any and all Society functions.

7. Societies, upon inviting a representative from the National Office, other than their District President or District Representative, to attend a special or important Society function, wherein distance and time are involved, are to equally share expenses resulting from travel, room and meals with the National Office.

DUTIES OF AMERICAN TURNER SOCIETY SECRETARIES

1. Notify National Office as to name, address, zip code, and email of all new members as they are accepted as members in the society. This procedure ensures that new members are added to the Turner Topics mailing or email list.
2. Notify National Office whenever a member is removed from your membership rolls or changes address.
3. Maintain honorary member records including additions, deletions, deaths, etc.
4. Application blanks for new members, 40-year honorary memberships, and transfer cards between societies are available from the National Office at no charge.
5. A promotional supply list and other literature is also available from the National Office at no charge.
6. Assist the society in rendering to the National Office an accurate report for the National Directory covering the past year.
7. Collecting and remitting of per capita taxes to the National Office. (See Standard Policy For Recording and Remitting Per Capita Tax).
8. If you have any questions contact the National Administrative Assistant for clarification.

STANDARD POLICY FOR RECORDING AND REMITTING PER CAPITA TAX

1. Send bill to each society member as of the 1st of each year. This bill should detail the amounts due for annual society, district and national dues as separate items.
2. After the passage of a reasonable amount of time send a second and/or third bill to those members who still have not remitted their dues to remind them of their obligations.
3. You will receive from the National Office, a computer spreadsheet or printout of your society members, with addresses and year joined. These spreadsheets and printouts will be used throughout the year between your society and the National Office, to maintain a continuous record of members who receive an Official American Turner Membership Card. Membership cards will not be issued without this spreadsheet or printout.
4. Upon receipt of the computer printout, compare each name with society records. Update addresses and email addresses with Turner Topics mailing preference.
7. As dues are collected for at least 10 members, return the computer printout to the National Administrative Assistant. You will receive an invoice electronically to verify Dues Owed. Once payment is remitted, membership cards and and invoice marked as "Paid in Full" will be mailed to the society. The invoice is to be remitted to your District with the appropriate District Dues owed. In the beginning of the year when annual dues receipts are heavy, you may accumulate the dues and wait until the end of the month to remit the printout and dues payment for the month to both the National and District. When dues receipts are not so heavy, try to accumulate a minimum of dues for 10 members before requesting the cards to save postage for your Society and the National Office. **However, if the cards are needed before you have collected the dues for 10 members, then use your own judgment and submit the dues as you deem necessary. We do not expect you to delay getting membership cards for your members by waiting to collect for 10 members.**
8. Membership cards will be issued and returned to your society as indicated on the printout. A new spreadsheet will be returned to your society along with the membership cards and must be used to request each subsequent batch of membership cards. Please note and specify the current date in the title of the file to avoid using old spreadsheets.
9. If a duplicate card(s) is ever needed, notify the National Office.
10. If dues are not paid as indicated in #7 above, then payments must be made by October 31. All accounts must be settled by that date. When you send in your computer list for the last batch of cards needed for the year, include a note to the National Administrative Assistant explaining your intention to close your account for the year.
11. If you have any questions contact the National Administrative Assistant for clarification.

Membership Spreadsheet Instructions

Revised 2017

Once you receive your newest excel spreadsheet, the title of it will include the most current date it was created. It will come in an editable form (You will most likely have to click a button on the top bar to do this). There is a lot of information on this spreadsheet. Most of the columns are purely informative or irrelevant for societies membership chairmen, but necessary for the National Office

On the first page, there will be a complete list of your current membership. Key points on this page are as follows:

Column A= last card number issued

Column B=Mailing Preference. Any others are old codes that I am updating. I will adjust these.

M=SnailMail

E=Email

T=Both

U=Unsubscribed from email, back on snailmail list

N=No mail or email

Column C=Renew, Our communication regarding actions with each member.

X=Renew member

Drop=Member is NOT renewing at all this year

Dec'd=Member has passed away

H=Member is a 40 Yr. Honorary or you are sending in a 40 Yr application for current year

M=Active Military Member

Blank=Nothing for this member as of yet. By the end of Membership date, these members will be dropped.

Column D, E, F=Last Name, First Name, Title

Column G=Year of original membership. Any Discrepancies, please call. **DO NOT CHANGE**

Column H, I, J, K, L= Address, City, State, Zip. Change member's address as necessary. No need for Highlighting or noting these changes, but please update the Mailing Preference in Column B.

Column M=Membership Type (ACTive, HONorary, MILitary)

Column N and O=Date of most current renewal and Initials of who entered it into our National Database

Column P=Email address. Please enter any known or update to current email. No need to highlight.

Column **Q, R, S, T, U, V=DO NOT EDIT!** All of these columns are Administrative. Any changes will not be saved or noted. Use Column C for any notes to me or in the body of the email when returned.

On the next page, which is a tab at the bottom of the spreadsheet, called "New Members", is the page that you will type out all NEW or REINSTATED members. The only information you will know to add will most likely be Name, Address and email. That is ok. Leave the rest of the fields blank. I will take care of the rest. When you receive your spreadsheet back, this page will be blank again and any previously added members will be merged onto the main membership page.

The last page is for Payments. This is a ledger of payments between the National Office and your society. This is not official record, just a quick reference to know what balances have been made for the current year's membership. You will receive an invoice to send with your District Dues.

PROCEDURES:

Once you are ready to gather your membership, simply put an "X" next to the renewing member's name, change the address and email if applicable. If a member has been or is going to be Honorary this year, either leave it blank or put an "H" next to their name and fill out a 40 Yr Application to receive their Gold Card. For Military Members = "M".

Enter the names, addresses and email of any new or reinstated members. Leave the rest blank. If I need further information regarding these members, I will contact you. In Column C, Put a "N" for New members or a "R" for reinstating members. The rest of the information, I will adjust or correct. I want to have an open line of communication. Each society is responsible for recording membership history, so it is possible that our information may need to be updated. If that's the case, please contact me and we'll iron out any discrepancies.

Please don't hesitate to call or email me with any questions, concerns or suggestions anytime!

ANNUAL REPORT FOR NATIONAL DIRECTORY

A report to update the National Directory is mailed or emailed annually to each society and district within American Turners during January.

It is the responsibility of every society to fully complete this report with all requested information and to be as accurate and current as possible. All copies of this report should be forwarded to the National Office by the date requested.

The information contained in these reports is used to compile and print an American Turners National Directory of National, District and Society Officers and Chairmen which is distributed, at no cost, to qualified persons and groups within American Turners.

Date of this form _____

AMERICAN TURNERS



111 S. LINCOLNWAY STE A-1, NORTH AURORA, IL 60542 Ph: (630)299-3072 Fax: (630) 701-2430 EMAIL: NATIONALOFFICE@AMTURNERS.ORG

NATIONAL DIRECTORY INFORMATION

SOCIETY (CHARTER OR LEGAL NAME) _____

SOCIETY ADDRESS _____ CITY _____ STATE _____ ZIP _____

DISTRICT _____ SOCIETY TELEPHONE NUMBER (____) _____ SOCIETY EMAIL CONTACT _____

THE TERMS OF THE FOLLOWING OFFICERS EXPIRE _____ (Date)

Name	Home Address	City	State	Zip Code	Area Code & Phone No.	Email Address
------	--------------	------	-------	----------	-----------------------	---------------

PRESIDENT _____

VICE PRES. _____

SECRETARY _____

TREASURER _____

MEMBERSHIP SECY _____

PHYS. ED. CHAIR _____

BOWLING CHAIR _____

GYM INSTRUCTOR _____

2015 NATIONAL FESTIVAL CHAIR _____

VOLLEYBALL CHAIR _____

SOFTBALL CHAIR _____

GOLF CHAIR _____

CULTURAL CHAIR _____

Unlisted Seats _____

RETURN THIS FORM TO THE NATIONAL OFFICE BY APRIL 1st EACH YEAR. IF YOU ARE HAVING AN ELECTION OF OFFICERS BEFORE APRIL 1, PLEASE WAIT UNTIL AFTER THE ELECTION TO COMPLETE AND RETURN THIS FORM. THANK YOU FOR YOUR COOPERATION.

TRANSFER CARDS BETWEEN SOCIETIES

Your National Office provides forms to every society that should be kept on hand in the event that any member has the need to transfer their membership to some other society.

It will then be the responsibility of the society to furnish required information as to the status of such member and with proper signatures and seal, and to return the card to the member.

It then becomes the member's duty to present this form to the society he wishes to transfer to. There is a ninety (90) day time limit from the original date shown on the card to do this.

The society receiving this transfer has to complete their portion of the card with the proper signatures and seal, and to send copies to the originating society, the district and National Office.

It is important that accurate membership records are included with all transfers so proper credit is given towards 40-year honorary status.

It is the responsibility of the original society to be sure all indebtedness, keys or other materials belonging to it are satisfactorily returned and accounted for and that the transferring member is leaving society in good standing before any transfer is completed.



American Turners

Member Transfer Application

Member Information:

Name: _____ Card No: _____

Address: _____

City, State, Zip: _____

Reason for Transfer: _____

Date: _____ Member Signature: _____

Society Verification of Membership

The _____ Society verifies the
(Old Society)
membership of _____ as an:

(Member's Name)

- Active
- Honorary
- Military
- Other _____

(Please list)

Member in good standing thru _____
(Date Membership is paid through)

Signature: _____
(Old Society President Signature) _____
(Date)

Notification to National and District Offices of Transfer

This certifies that _____ has
(Member Name)
transferred from _____ to
(Old Society)
_____ effective _____.
(New Society) (Date)

Acceptance of Transfer

The _____ Society hereby accepts
(New Society Name)
_____ as a
(Name of Member)

- Active
- Honorary
- Military
- Other _____

Member in good standing. We further recognize and honor this member's previous _____ years of membership.

Signature: _____
(New Society President Signature)

How to process: It will be the responsibility of each Society, District and National Office to keep this transfer form available. It will be a member's responsibility to request a form when needed, to be sure his Society verifies his COMPLETE membership record, and to present it at the Society of choice within 90 days from the date on the middle section of this form. At such time, all sections of this form should be presented to the New Society for processing according to the Statutes. Once a transfer is accepted and completed by all parties, a copy of this form should be retained by said Member, Old and New Societies, Districts involved and National Office.

MEMBERSHIP AT-LARGE

Information about at-large memberships may be found in the Bylaw of American Turners: Article 4 Administration; Section 4, Duties; D Members of Societies and Members at Large; h, Members at Large.

AMERICAN TURNER FORTY YEAR HONORARY MEMBERS

The National Council recognizes members of duly accredited Turner Societies belonging to the American Turners upon attaining forty (40) cumulative years of membership as a dues paying member and/or years of credited years of military service. A gold honorary card is presented and exempts the member/society from payment of per capita tax for nationally recognized honorary members. The gold honorary card is the only membership card needed for honorary members. To receive a forty-year honorary membership, a member must attain a minimum age of fifty-eight (58).

In the instance wherein a Turner is a member of a Turner Society which temporarily or permanently discontinued its membership in the National Organization, or in an interim period, or the Turner transferred his membership to another society of good standing in the National Organization, he **may**, upon submitting back district and national per capita taxes for the years his society was delinquent, become eligible for the 40 year honorary award.

The forty-year honorary card is the only honorary membership issued and recognized by the National Office and supplied at no cost to the society or member upon receipt of filing the proper, standard National application form. Honorary cards for 60, 65, 70 and 75-years of membership will also be supplied by the National Office at no cost to the member or society upon receipt of the proper application form.

Complete an application for each member upon attaining 40 years of membership. Fill-in all of the blanks, including the expected presentation date and have the application signed by the President and Secretary of the Society; forward the completed application to the National Office. Allow 5-6 weeks for the National Office to process the gold card and return it to your society for presentation.



40 Year Honorary Membership Application

Upon forty years of National Dues paid and at least 58 years of age, a member may be recognized by the National Council as an honorary member of American Turners. A member's society must submit evidence of meeting satisfactory requirements along with this application to the National Office for consideration. If granted, said member shall be presented with a Honorary Card and exempt from future National Dues.

Name of Society

Name of District

Turner Name

Address

City State Zip Code

Phone Number Date of Birth

E-mail Address

Date Admitted to Society Continuously? Yes
 No

If no, have they met 40 year requirement? Yes
 No All years with same Society? Yes
 No

If no, list other societies

Date Card to be presented

With Turner Greeting

President Approval

Secretary Approval

National Office Approval

AMERICAN TURNER GOLD HONOR KEY AWARD

Since 1942 the American Turners have bestowed upon outstanding and dedicated Turners a most coveted honorarium, "The National Honor Key Award". This is the highest National Award that a Turner may receive. Generally this award has been bestowed upon a Turner who has unselfishly given dedicated service to further the cause of Turnerism and the promotion of the American Turners.

Applications for this award can be initiated by either a society or district. Complete data must be accurately presented including the earliest history and background in all fields of Turner activity at a society, district and national level and reasons why this Turner should be given consideration.

The application must be reviewed, recommended and approved by the presidents and secretaries of the society and district of which the candidate is a member. The application and supporting documentation must be forwarded to the National Administrative Assistant. It will only be acted upon at a session of the National Council. Not more than one application will be approved from any one district in one year.

Posthumous nominations may be given consideration.

Members of the National Council shall vote for candidates by secret ballot at an executive session of that Council. A two thirds (2/3) vote of the members present at this executive session is required to approve the application of a candidate.

The Award consists of a gold Honor Key on a gold chain and a wall plaque.

Following are the minimum standards:

1. Society Level:

- a. An applicant must have made an outstanding contribution toward the maintenance and promotion of the American Turner Principles in his/her local society.
- b. Being an officer in his/her society does not necessarily qualify the candidate. However, if as an officer, the candidate has distinguished himself/herself on the society level in a manner which has created awareness in his community of the importance of the American Turners in reference to the physical and cultural advantages available in a Turner Society, this could become a qualification of considerable importance.
- c. The length of years as an officer or board member should also be considered.
- d. The candidates many contributions to the various aspects of the society programs, such as physical education, cultural education and social activities should be taken into consideration.
- e. The candidate's active participation in both physical and cultural education programs will also be a desirable qualification.

AMERICAN TURNER GOLD HONOR KEY AWARD

-continued-

2. District Level:

- a. An applicant must have been an active participant in the district of which his/her society is a member.
- b. The candidate must have contributed to the furtherance of the Turner movement in his/her district.
- c. While it is desirable that the candidate has been an officer or member of his/her district council, this does not necessarily qualify him/her. However, having been on the District Council would be an advantage.
- d. During the candidate's years as an American Turner, he/she must have been consistently outstanding in the promotion of the Turner Principles in his/her district.
- e. The candidate must have been an active participant in physical, cultural and social activities on the district level. These activities should include Turnfests, Cultural Festivals, Playdays, Tournaments, Conventions and various activities throughout the district.

3. National Level:

- a. An applicant must have made an outstanding contribution toward the promotion of the Principles of the American Turners on the National level.
- b. Being a National officer, member of the National Council or member of a National Committee would be a desirable qualification. However, being one of the council or committee members does not necessarily qualify an applicant.
- c. The candidate must have distinguished himself/herself by an act or acts, which have brought attention or honor to the American Turners on a National basis.
- d. The candidate must have been an active participant in National Festivals (Turnfests), National Tournaments and National Conventions. He/she must, in these participations, have distinguished himself/herself by performance or by outstanding participation.
- e. The candidate must have contributed an article or articles to Turner Topics or other National publications, expounding the virtues of the American Turners.
- f. No mention has been made concerning the number of years in various categories. It is important, however, that years of service or participation are important and should be taken into consideration.

AMERICAN TURNERS HALL OF FAME AWARD

This award was established in 1981 by authorization of the National Council of the American Turners. It is the successor to the former American Turners Division of the Helms/Citizens Savings Athletic Hall of Fame Awards. Originally the award applied only for outstanding effort in the sport of gymnastics and other athletic activities. The award is now bestowed upon Turners who have consistently demonstrated outstanding efforts in any of the (3) three recognized divisions of the American Turners programs: Health & Physical Education; Cultural Education and Bowling.

General Requirements-

1. All applications by candidates for the American Turner Hall of Fame Award must be sent to the National Office. The application will be forwarded to the appropriate Chairperson. Only one nominee per calendar year from each district will be permitted. A biographical sketch outlining the candidate's qualifications must be submitted. The candidate must be a current or posthumous member of the American Turners National organization. The number of years of membership will be given consideration.
2. Applicants will be considered for election through the recommendation and signed approval of the Society President & Secretary and the District Council President and Secretary, of which the nominee is a member. Applications can only be acted upon at a meeting of the National committee that governs the type of award applied for, or by a poll of that committee's members by the Chairperson. After endorsement by the appropriate National governing committee, the application and documentation must be forwarded to the National Office. It will then be given final consideration at a session of the American Turners National Council, by secret ballot.
3. The candidate must have, for a period of at least ten years, been an actively dedicated Turner who has diligently worked for the welfare of his/her society, district and the National organization and promoted the Principles of the American Turners. He/she must have been favorably accepted by fellow Turners.
4. A Turner who fulfills the requirements above and the additional standards and qualifications set forth below in either the Health & Physical Education, Cultural Education or Bowling divisions may be nominated and considered for this distinguished award.

Health & Physical Education- Athletic Award

The American Turners seek out individual Turners who have made outstanding achievements in the sport of gymnastics and other athletic activities. Our program is designed to reward excellence and encourage participation and to build a better America through healthy athletic competition. To reward those Turners who have in many instances, been responsible for the success of a gymnast or athlete: awards are made to instructors, coaches, and to those individual Turners who have contributed to the promotion of the sport of gymnastics and other Turner sponsored athletic activities.

AMERICAN TURNERS HALL OF FAME AWARD
-continued-

Health & Physical Education- Athletic Award (continued)

Since this is a Health and Physical Education award, the candidate must have made an outstanding contribution to the American Turners in the advancement of gymnastics and/or athletics as a contestant, coach, judge, a writer of articles concerning athletic activities, or otherwise be distinguished in the promotion of these activities.

Cultural Education-Cultural Award

The American Turners seek out individual Turners who have made outstanding achievements in cultural activities. Our programs are designed to reward excellence, and encourage participation by recognizing the individual who has been responsible for their success and promotion. By these deeds, we hope to contribute to a more productive America through cultural programs and competitions.

All of the following is required to possess a Turner Cultural Educational background:

1. Must have been culturally active on all three levels; society, district and National, as evidenced by honors and awards earned, cultural positions held, and chaired cultural competitions.
2. Must have made an outstanding cultural contribution to the advancement of cultural activities and author of articles for Turner Topics.
3. Must have been culturally involved with aspects of civic activities for the good of humanity.

Bowling Award

The American Turners seek out individual Turners who have made outstanding achievements in the sport of Bowling. Our program is designed to reward excellence and to encourage participation by recognizing the individual who has dedicated himself/herself to build a better America through healthy athletic competition.

Since this is a bowling award, the candidate must possess a bowling background. All of the following should be considered:

1. Must have been an active Turner bowler as evidenced by honors and awards earned by him/her over the years.
2. Must have made an outstanding contribution to the advancement of the sport of bowling for Turners at the National and district level. Involvement in Turner junior tournaments should also be given consideration.

AMERICAN TURNERS

“Sound Mind
in a
Sound Body”



National Office
111 S. Lincolnway
Suite A-1
North Aurora, IL 60542
Phone: (630) 299-3072
Fax: (630) 701-2430
Web Site: <http://amturners.org>
Email: nationaloffice@amturners.org

HALL OF FAME AWARD

HEALTH & PHYSICAL EDUCATION-CULTURAL EDUCATION-BOWLING

Please accept _____ of the _____ District,
Name of Nominee

As we highly recommend this Award for our fine Turner individual.

Respectfully Submitted by:

Society Name _____ Date _____

Signed _____ Signed _____
Society President Society Secretary

Signed _____ of _____
National Council Representative District

Accepted by vote of the National Council during their annual meeting on _____
Date

Signed _____ Signed _____
National President National Administrative Assistant

NATIONAL YOUTH MEMBERSHIP

Candidates for admission to a society belonging to the American Turners that are less than 18 years of age may apply for a National Youth Membership. In certain societies where their State law forbids anyone under the age of 21 years of age from becoming a member, a candidate may apply for a National Youth Membership as long as he/she is under the age of 21.

National Youth Members do not have voting rights and will not be allowed to hold office at the Society, District or National level.

The only right a National Youth Member has is to compete at the Society and District level as governed by the Society and/or District rules and at National events of the American Turners as governed by national rules of the American Turners.

A per capita tax will be paid to the American Turners for the National Youth Membership. The amount of per capita tax for a National Youth Member will be the same as an adult member.

The per capita tax paid to the American Turners for a National Youth Membership shall be put into a separate National Youth Transportation Fund.

Any expenses incurred to manage the National Youth Membership will come out of the National Youth Transportation Fund.

Children of card carrying members have the option to apply for this Youth Membership, but will not lose any benefits if they do not.

Each Society holds the right to exclude National Youth Members from any activity held at their Society that they determine to be inappropriate for minors. Each Society and District is responsible for setting their own Youth Membership fee, if they choose to have a fee.



AMERICAN TURNERS YOUTH REGISTRATION FORM

NAME OF APPLICANT: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

DATE OF BIRTH: _____ **AGE:** _____

PARENT/GUARDIAN # 1: _____
ADDRESS SAME AS ABOVE

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PARENT/GUARDIAN # 2: _____
ADDRESS SAME AS ABOVE

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PARENT/GUARDIAN # 3: _____
ADDRESS SAME AS ABOVE

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

EMERGENCY CONTACT INFORMATION:

1. **NAME:** _____ **PHONE #:** _____

2. **NAME:** _____ **PHONE #:** _____

3. **NAME:** _____ **PHONE #:** _____

IF PARTICIPATING IN SPORTS IN AN AMERICAN TURNERS SOCIETY, NAME SOCIETY:

Please fill out and either email as an attachment to nationaloffice@amturners.org or send via US mail to the National Office. Accompany this form with \$8.25 payable by check or money order.
Note: this fee is payable annually.

NATIONAL YOUTH TRANSPORTATION FUND

This fund is to be used primarily to help defray transportation expenses for National Youth Members and children (not eligible for their own membership) of card carrying members to compete in physical competitions at National events of the American Turners.

In addition to the per capita tax collected from all National Youth Members, a minimum of twenty-five cents collected from all other types of membership per capita tax shall be directed to the National Youth Transportation Fund.

Payments to a competitor will be withheld if their local Society is not current with their National per capita tax. The distribution of funds for transportation expenses shall be overseen by the NHPEC and the National Council.

YOUTH TRANSPORTATION FUND RULES

- Must be an American Turner Youth Member or a child of a card carrying member, per National Turner rules.
- Societies must enforce: All members participating must be in good standing with the National Office and Societies must have submitted and have a current statistical report on file in the National Office.
- Each competition or tournament is individual unto itself, and requests for financial assistance must be submitted on an individual basis, except National Festivals or Tournaments involving more than one day, will be considered as a single scheduled event.
- Financial requests must be submitted to the National Office within 45 days from the event. NHPEC will confirm that the member competed at the Turner National event before any payment will be considered.
- Members within a 50 mile radius of the National event will not receive reimbursement
- Financial assistance form must be signed by Society President and member's parent.
- Parent signature not required for a Youth Member that is between 18 and 21 years old that qualifies as a Youth Member because their local State laws prohibit him/her from being an adult member.
- 1/3 of the amount collected annually in this fund will be used for transportation to annual Turner National events. This amount is to be divided by the number of competitors who submit a request. Total reimbursement will not be less than \$25 or exceed \$100 to any competitor for a Turner National event.
- 2/3 of the amount collected annually in this fund will be reserved for Festival transportation. (the maximum payment per competitor is to be determined, based on the amount of funds available)
- Any amount not used in a year will be rolled into the Festival portion of this fund.

**YOUTH TRANSPORTATION FUND
FINANCIAL ASSISTANCE FORM**

This program pertains only to American Turner National events for Youth Members and children of card carrying members. This form must be submitted to the National Office within 45 days of the event, and which will contain in full:

Submission Date_____

Youth Competitor's Name _____

Member's Name _____ Membership #_____

Address _____

Member's Society_____

Name of Competitive Event:_____

Date(s) of Event:_____

Number of miles traveled: _____

(attach MapQuest (or similar program) as proof of mileage from home to event)

Make check payable to: _____

Signatures Required From:

Society President:_____

Member's Parent: _____

Return all material to: American Turners National Office
111 S. Lincolnway, Ste. A
North Aurora, IL 60542
nationaloffice@amturners.org

THE NATIONAL MARKETING COMMITTEE

The Marketing Committee consists of up to seven (7) members with the Chairperson being appointed by the American Turner National President from nominees submitted to the President by the National Marketing Committee. The American Turner President is an ex-officio member of the National Marketing Committee. The members are appointed by the Chairperson of the Marketing Committee, in consultation with the American Turner National President. It is suggested that Committee members not also be members of the National Council. In-person committee meetings may be called by the National Council upon recommendation of the chair of the committee; virtual meetings via email may happen as necessary. Travel expenses incurred during in-person committee meetings will be paid by American Turners in accordance with the American Turner Rules for Reimbursement.

The purpose of The Marketing Committee is to promote the organization from a National, District, and Society level in hopes of growing the organization for the future, to recognize participants in National events, and to promote and recognize Turner achievements.

AMERICAN TURNERS ENDOWMENT TRUST FUND

The Endowment Trust was created in 1946 by authority of the 41st National Convention of the American Turners at Indianapolis, Indiana. Its "Declaration of Trust" executed as of June 17th, 1947. The Endowment Trust is governed and administrated by seven (7) Trustees, three (3) of whom are elected by National Conventions of American Turners and the remaining three (3) are elected members from amongst the National Council of American Turners. They serve staggered terms of six (6) years each. The National President of American Turners is the seventh member for as long as he/she is the current National President. In the year of a National Convention these Trustees name their own President, Vice-President and Treasurer for a term of two (2) years each in the course of their annual meeting. The National Administrative Assistant serves as a non-elected and non-voting member of this committee. Trustees receive no compensation other than reimbursement for expenses incurred during the performance of their office.

The Endowment Trust derives its monies through gifts, devises, donations, bequests and investments. It is encouraged that individuals, members, societies and districts make contributions whenever and as often as possible. Contributions to the Endowment Trust are federally tax deductible on Federal Tax Returns of the donor. All contributions receive printed confirmation as to the date and amount received. Contributors names are also published in Turner Topics magazine.

Monies from the Endowment Trust are available for loans to societies with tax exempt status for building improvements, emergency repairs, additions, etc. but not for payment of debts, taxes, payroll, etc. Grants for physical education equipment, computer equipment, scholarships, committee awards and other worthy causes are funded by the Endowment Trust of American Turners.

All monies within the Endowment Trust are expended for perpetuating the American Turners. There is no payroll, overhead is kept to a bare minimum and the only outside expenditures are for required annual auditing of our financial records, insurance and legal counsel when needed. The annual meeting of the Endowment Trust is held jointly at the same time and location as the National Council. Conference phone calls and computerized Skype are used to expedite items of business as needed.

We are always open to new ideas and suggestions as to how we may best serve the membership of American Turners.

NOTE: The following items have all been reviewed or originated with the Trustees of the Endowment Trust and passed upon as accepted by a majority vote. All items, as presented herein, take effect on January 1, 2014 and on an annual basis thereafter each will be reviewed, changed, continued or eliminated by vote of the said Trustees!

ETF Grant Programs: [**Computer Grant](#), [**Physical Education Equipment Grant](#), [**Society Instructor Reimbursement Grant](#), [**Safety Certification Grant](#), [**Startup Physical Education Program](#), [**National Committee Grant](#), [**Loans](#) (Checklist for loan applications), [**Wm Meyer Scholarship](#), [**Grant Application Form](#)

AMERICAN TURNERS ENDOWMENT TRUST FUND

Effective January 1, 2014 there are a total of 7 new and/or revised Grant programs being offered by the Endowment Trust of American Turners.

These programs include the revised “Physical Education Equipment” grants, the revised “Computer Equipment” grants, the new “Startup Physical Education Program” grant, the new “Instructor Safety Certification” grants, the new “Society Reimbursement” grant in addition to our “Loan” and updated “checklist” policy plus the William R. Meyer Honorary Scholarship. There will also be a “Universal Application Form” available for use in applying for any one of these programs!

In each issue of Turner Topics this year we will detail some of these Grant Programs, how they function, their benefits and requirements for receiving such Grants. In this issue we cover the revised 50/50 Physical Education Grant and the 50/50 Computer Grants.

Both of these Grant Programs have been offered in past years. The format remains the same but the financial benefits have increased! The 50/50 Physical Education Grant now has a limit of \$8,000 that the Endowment Trust will share equally with qualified Societies. Any total amount exceeding \$8,000 will be the Society obligation to pay. The purpose of this grant is to enable Societies to purchase new apparatus, training aides and other gym items to maintain certified up-to-date equipment on behalf of students and instructors alike! The 50/50 Computer Grant remains the same except that the total the Endowment Trust will share has been raised to \$1,500 and anything exceeding that total is the Society obligation! The purpose of this grant is to give Societies the ability to have the latest in computer equipment that will be compatible with current programs in use by the National Organization.

Complete details on all the programs being offered by the Endowment Trust of American Turners can be found in the newly printed “operating Manual” or at the American Turner website www.americanturners.org

ALL grants and programs are renewable each calendar year and will be subject to change. You will note that much of the financial efforts being made by the Endowment Trust have been directed towards the Physical Education portion of our American Turners. The Endowment Trust feels this is the very foundation upon which our American Turners are based and directly supports our national motto of “A Sound Mind In A Sound Body”! This is with just cause and if individual members or Societies share in this belief we continue to accept tax deductible donations for which printed confirmation is provided.

In the next issue of Turner topics we will detail the new “Physical Education Startup Grant” that is of importance to the many Societies that have no current physical education program.

On behalf of all the officers and trustees of the Endowment Trust we send best wishes for much progress, good health and good Turning throughout all of 2014.

With Turner greetings, Ed Colton, President American Turner Endowment Trust.

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

50/50 COMPUTER GRANTS:

Purpose of this grant is to enable every phase of our American Turners to have electronic capabilities to communicate, keep records efficiently in all their business dealings.

Grants for the purchase of computer related equipment is restricted to new merchandise from an established merchandiser. This is to include computers, printers, monitors, and keyboards. Any specific type software program(s) are either included in the total purchase package or it becomes the purchasing organizations responsibility to provide for their specific needs.

Computer Grants are made only once within each calendar year. The total grant is for a maximum of \$1,500 with the Endowment Trust providing a maximum of \$750. Any amount over \$1,500 is the Society responsibility!

The procedure for Computer Grants remains the same as in Gym Grants. However, we recognize that special sales offers become available and time is of the essence! IF the purchasing Society/District is Federally Tax exempt we can speed up the purchase process. Special permission must be given in such case. No organization can purchase equipment, pay for it, put it in use and then expect the benefit from the Endowment Trust 50/50 grant program!

50/50 PHYSICAL EDUCATION GRANTS:

Purpose of this grant is to help those offering physical education classes to provide the latest in equipment to meet competition, safety and insurance requirements beneficial to both students and instructors.

Grants for the purchase of physical education related equipment, apparatus and training aides are given renewal consideration on an ANNUAL basis, allowing for any Society or District within the American Turners, in current good standing, to apply once within each calendar year for a financial grant of no more than ½ of a total purchase of \$8,000 in matching funds with the purchasing Society/District assuming 50% of the total cost and the Endowment trust the remaining 50%. For any total amounts less than \$8,000 it remains matching 50/50 of the total amount. For anything totaling more than \$8,000 the purchasing Society/District assumes ALL expenditures over the first \$8,000 and the Endowment Trust pays only \$4000 of the total.

The correct procedure in applying for such grants a printed universal application form has been provided (see par. 6, below for definition of total cost), the date needed and address of where the merchandise is to be shipped, and this application must be presented to the Endowment Trust by mail or electronically. This request needs to be signed by an officer of the purchasing Society/District. The current address for the Endowment Trust can be obtained from the National Office, the National Directory, Turner Topics magazine or the www.americanturners.org website.

When authorization is given by the Endowment Trust for this purchase the ENTIRE TOTAL AMOUNT of the purchase will be paid by the ENDOWMENT TRUST to the merchandiser(s) upon receipt of a purchase order, sales agreement or invoice and in turn we will send a bill to the purchasing Society/District for their share be it more or less than \$4,000. It is the Society/District obligation to issue a check in full for their share of this purchase to "American Turner Endowment Trust" to complete this transaction. We MUST follow this procedure to qualify under our 501©(3) Federal tax exemption!

The purchasing Society/District may deal with any merchandiser of their choice. However, it will be the responsibility of the purchasing Society/District to make all arrangements for the delivery, date,

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

-continued-

time, location and or installation of this purchase! If merchandise is received damaged in shipment it is the purchasing Society/District responsibility to make a claim!

The Endowment Trust interpretation of “total cost” is everything it takes to place the ordered merchandise in the specified location (shipping & handling, tax and installation if needed). Once merchandise is purchased, paid for and is put into use, it becomes the property of the purchasing Society/District in its entirety.

ETF SOCIETY INSTRUCTOR REIMBURSEMENT GRANT

“The Endowment Trust of American Turners hereby offers an “Instructors Reimbursement Grant”, beginning Jan 1, 2014 thru Dec 31, 2014 and Jan 1, 2015 thru Dec 31, 2015 to any Society, in good standing, that has teachers/instructors/coaches in their employ and control who are instructing regular scheduled classes of Physical Education. The Endowment Trust will reimburse a Society up to a maximum of \$3,000 per year per Society.”

TO QUALIFY- (a) Society can use this Grant funding *ONLY* for reimbursement of wages/compensation paid to qualified persons who have been hired specifically for the purpose of teaching/instructing/coaching students (male or female) enrolled in a class within physical education as offered and controlled by the Society named in the application. (b) The Society instructors *MUST* possess their individual “Safety Certification Certificate” (Note – see “Instructor Safety Certification Grant Program”). (c) Society *MUST submit* a formal written request for this Grant under the Society letterhead, signed by their President and accompanied by copies of cancelled checks(s) or other proof and receipt of payment made to individuals for their services. (d) Society *MUST* submit a copy of all physical education classes, and their enrolled members, as scheduled during the year before the Grant will be paid.

GOAL & OBJECTIVE OF THIS Grant Program – to perpetuate quality classes with qualified instruction in physical education to benefit their membership – to help offset the Society financial compensation for qualified instructors for these classes – to instill participation in our American Turner National Festivals and other Turner competitions. This Grant will be reevaluated on an annual basis to determine future Grants.

GYM INSTRUCTORS SAFETY CERTIFICATION GRANT:

The Endowment Trust will *REIMBURSE* any American Turner Gym Instructor who has taken, passed and paid for their personal Safety Certification, otherwise known as “Safety & Risk Management” in the amount of \$65.00 for a member of the USA Gymnastics or \$85.00 for a non-member 18 years and older. To verify this reimbursement a copy of the individual’s certificate must accompany the Endowment Trust written application form! This certification is for a period of four (4) years and can be renewed.

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

-continued-

STARTUP PHYSICAL EDUCATION GRANT PROGRAM

The Endowment Trust offers financial assistance in the form of a “*STARTUP PHYSICAL EDUCATION GRANT*” to any American Turner Society, in good standing, that does *NOT* currently have any type of physical education program, classes or activities. This Grant is established to run for a term of three (3) consecutive years, when agreeable between both parties involved, with documentation as required. This Grant will also function with help and guidance of the National Physical Education Committee when technical advice is needed.

OBJECTIVES OF THIS PROGRAM: To assist any Society with no existing physical education program the financial opportunity to start such a program for the benefit of the Society and its membership. To help renew interest in the very basic foundation upon which American Turners were created. To renew interest in our American Turner National Festival which should be the primary goal of every Society in which to participate! The overall perpetuation of the American Turners in all its branches and endeavors directed towards “a Sound Mind In A Sound Body”!

HOW TO QUALIFY: A Society must have been a member in good standing of the American Turners for a minimum of three (3) years! Society has not offered its membership any kind of organized physical education program during the past 3 years. Any new Society affiliate of American Turners that applies will be given special individual consideration for this Grant! A Society *MUST* have a “plan of action” outlining what, when and how they intend to create and offer a Physical Education program! Society *MUST* have these four essential ingredients to begin a physical education program; (a) the support and commitment, by the Society for the long-term, to offer some form of physical education for the benefit of its membership and families for at least 9 months each calendar year; (b) to have adequate facilities in which to conduct these organized physical education classes; (c) have a person(s) with at least minimal qualifications to organize and instruct in physical education for male & female students, of various ages and abilities, in such classes, and; (d) an assortment of equipment, apparatus and teaching aides to enhance such instruction.

FURTHER QUALIFICATIONS: Society assumes complete responsibility for maintaining such physical education program! Turner members’ children shall be given preference in all respects of participation when non-members are also included at no more than a 50/50 ratio. Any class enrollment fees charged by the Society for such physical education should be applied in their entirety to expenditures for conducting such classes, i.e. instructor compensation, insurance, use of outside facilities or additional equipment. Every effort should be made by the Society to enter American Turner competitive physical education events and/or competitions as offered at the local, District and/or National level. Society should promote “American Turner Youth Memberships” as offered. Society should recommend membership in the USA Gymnastics or A.A.U. to benefit from insurance coverage. Society should consider hosting physical education events/competitions if at all possible.

WHAT THE ENDOWMENT TRUST WILL DO: After approving this Grant the Endowment Trust will begin the **FIRST YEAR** by issuing an initial Grant of \$4,000 for the purchase of necessary equipment with which to hold P.E. classes. At the end of year 1 a detailed “progress report” needs to be submitted to the Endowment Trust before financial consideration will be given for the next year! Beginning the **2nd YEAR** – an additional Grant of \$3,000 will be issued by the Endowment Trust for exclusive use by the specified Society for perpetuation of its specific physical education program!

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

-continued-

Again, a detailed “progress report” is required before consideration for the 3rd year will be given! Beginning the 3rd and FINAL YEAR of this startup program another \$3,000 Grant will be issued by the Endowment Trust with the same conditions applied the preceding two years. Presuming this 3rd year has exhibited positive proof that the Society is committed to continuing their physical education program it will be concluded the Endowment Trust has fulfilled their 3-year commitment of this “STARTUP PHYSICAL EDUCATION GRANT PROGRAM”. Such Society then becomes eligible in following years for additional financial Grants under the “PHYSICAL EDUCATION EQUIPMENT GRANT PROGRAM”, “INSTRUCTORS SAFETY CERTIFICATION GRANT PROGRAM” and the “SOCIETY INSTRUCTORS REIMBURSEMENT GRANT PROGRAM” all as offered by the Endowment Trust of American Turners.

LET IT BE KNOWN, at any time during the course of this 3-year commitment to any Society for this “STARTUP PHYSICAL EDUCATION PROGRAM” while it is in effect if there is suspect of fraud, mismanagement or misrepresentation the financial commitment by the Endowment Trust will cease immediately and necessary steps will be taken to retrieve any funds previously provided!

NATIONAL COMMITTEE GRANTS:

The Endowment Trust will grant a maximum of \$500.00 per calendar year to the standing National Committees for Physical Education, Cultural Education and Bowling to be used for any special awards they care to make on behalf of their respective committees. These Grants must be applied for every year by the current chairperson and receipts presented before payment is made. An additional Grant for a maximum of \$200.00 is available annually for awards to the Junior National Bowling Tournament.

LOANS

The Endowment Trust will make loans to American Turner Societies in good standing for such things as building improvements, renovations or emergency repairs. However, the Endowment Trust does *NOT* loan money to pay taxes, operating expenses, etc. Currently loans are being made in a maximum amount of \$50,000 for a term not exceeding 10 years duration at 2% simple interest per annum. The Endowment Trust, like any other financial organization that loans money, must protect its investment. Any such loans must be secured by a 1st or 2nd mortgage and promissory note plus other considerations! To better understand the loan process we have created a “checklist” of items in the order they should be performed to help clarify the loan process required before a loan can be completed.

Note: see the complete list on the page entitled “CHECKLIST FOR LOAN APPLICATIONS”.

Requirements to Qualify for a Loan:

CHECKLIST FOR LOAN APPLICATIONS – these items are listed in the required order as needed when applying for a Society loan from the Endowment Trust:

1. Your Society **MUST** provide proof of a current Federal Tax Exemption number to qualify for a loan from the Endowment Trust of American Turners.

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

-continued-

2. Minutes of a Special Meeting of the Society where a quorum was present and a 2/3rd majority voted positive to apply for a loan from the American Turner Endowment Trust. The amount of the loan **MUST** be clearly stated and a simple description of how and what the loan will be used for should be part of the motion to accept! These minutes **MUST** be dated and signed by the presiding officer and Secretary and include the Society seal.
3. If this application is approved by the Endowment Trust we will then proceed upon receipt of the following information from the Society at their expense.
4. A copy of the **TITLE** and legal description of the real estate owned by the applying Society.
5. A copy of the **COVERAGE PAGE** of the current insurance policy covering said real estate.
6. A copy of the most recent premium payment invoiced on the said real estate insurance coverage.
7. A copy of a **PAID** current local real estate tax bill for the stated property.
8. A copy of the most recent tax reports filed with the IRS and State 990 forms.
9. A copy of the most recent financial statement of the Society (to include a Profit & Loss statement and Balance Sheet).
10. A statement listing any and all outstanding contracts and/or unpaid liabilities not listed on the Balance Sheet. If a current 1st mortgage is in effect the amortization schedule with balance due should be included. This is legally known as a "Track Search" or "Report of Title".
11. A promissory note in the total amount of the loan applied for, in the name of "American Turner Endowment Trust", secured by a 1st or 2nd mortgage on the said real estate owned by the applying Society. Terms of payment and an amortization schedule on this note **MUST** be clearly stated.
12. These documents **MUST** be recorded with the Recorder's Office within the County where said real estate is located.

AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

-continued-

WILLIAM R. MEYER HONORARY SCHOLARSHIP

Established in 2010 this special scholarship is offered to an individual applicant who not only meets all the requirements of the National Scholarship Committee but in addition is actively involved in their local Turner Society or local community events while exemplifying our Turner motto, “A Sound Mind In A Sound Body”. Only one (1) such scholarship is offered each calendar year! The amount contributed will depend on the applicant and current financial conditions subject to a 2/3 majority vote of the Trustees of the Endowment Trust.

THE NATIONAL SCHOLARSHIP COMMITTEE

The National Scholarship Committee consists of up to five members with the Chairperson being appointed by the American Turner National President from nominees submitted to the President by the National Scholarship Committee. The American Turner President is an ex-officio member of the Scholarship Committee. The members are appointed by the Chairperson of the Scholarship Committee, in consultation with the American Turner National President and serve two years. In-person meetings are usually during the meeting of the American Turner National Council; virtual meetings via email may happen as necessary. Because no travel costs are paid, it is suggested that the National Scholarship Committee members also be members of National Council.

The purpose of the National Scholarship Committee from the American Turner Bylaws Section 2 E #9 is “to award scholarships to promising Turner members of Turner organizations affiliated with the American Turners based on criteria and regulations set forth by the National Scholarship Committee in the Operational and Procedural Manual. The Scholarship Committee of the American Turners shall develop a scholarship plan containing rules and regulations to determine the eligibility of the applicant seeking an award and a system of priorities to select the best possible candidates.”

AMERICAN TURNERS

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111 S. Lincolnway
Suite A-1
North Aurora, IL 60542
Phone: (630) 299-3072
Fax: (630) 701-2430
Web Site: <http://amturners.org>
Email: nationaloffice@amturners.org

APPLICATION FOR AN AMERICAN TURNER SCHOLARSHIP GRANT

I, _____, am applying for a 1 year American Turner
PRINT Applicant's Name

Scholarship Grant. It is my understanding that American Turners will contribute an amount, to be determined (if) when this application is approved, toward the total cost of tuition and books and that I am responsible for the balance. I agree to fulfill all of the requirements as stated in the **Requirements Covering the Granting of Scholarships** attached to this application.

Signature _____

Applicant's Name _____

Home Address _____

City _____ State _____ Zip _____

Phone _____ - _____ - _____ Date of Birth ____/____/____

Email Address _____

American Turner Membership: Date Joined ____/____/____

Official Membership Card # _____

The **applicant** must be a **member** of American Turners for a **minimum of twelve (12) months prior to July 1st** of any given year and be in **good standing** with his or her Society. The **official membership anniversary date** is the date printed by the National Office on the annual **Membership card**. Scholarships are awarded to full-time students beginning in their Junior year. A scholastic recipient may only receive a maximum of two (2) scholastic awards.

Parent or Legal Guardian's name: _____
(Only needed if the applicant is under 21 years of age)

College or University _____ Declared Major _____

Remit Scholarship Payment to the Address of:

_____ Admissions Office / Registrar's Office / Financial Aid Office / Other

Certification and Endorsement of Society, District and National Office

I have reviewed this application for a Scholarship Grant submitted by the above named applicant and find, to the best of my knowledge, that he or she meets all of the requirements. Therefore, I recommend that he or she receives an American Turner Scholarship Grant.

Name of Society _____ **Signature** _____
Society President

Name of District _____ **Signature** _____
District President

Endorsement of the National Scholarship Committee

The American Turners agree to contribute \$ _____ as a Scholarship Grant for

Applicant's Name

while a student at _____ for a period of one year provided that
Name of College or University

he or she fulfills all of the requirements as stated in the **Requirements of Applicants (Rev. 2011)** of the American Turners.

Signature _____ **Signature** _____
Chair - National Scholarship Committee President/Admin Asst. - American Turners

JAHN EDUCATIONAL FUND OF AMERICAN TURNERS

The Jahn Educational Fund was established in 1925. The fund is administered by a Board of Trustees consisting of five members of the American Turners and one advisory member. The Trustees have sole discretionary power in the administration of the fund. They are indirectly accountable for their decisions to the National Council.

The purposes for which the fund was founded are:

1. To encourage and aid in the training of teachers of cultural and physical education for the American Turners and its affiliated societies.
2. To award prizes and medals for literary productions in various fields setting forth the Turner philosophy.
3. To award prizes to Turner Societies reporting the largest proportionate gains in membership.
4. To award prizes to individuals active in the organization of new Turner societies and to districts whose activities result in formation of new or re-affiliated societies.
5. Publication of a news bulletin to disseminate the Turner philosophy and broadcast news of interest to all Turners.
6. Undertake such other activities that in the opinion of the Trustees, tend to create a greater interest in the American Turners and Turner Societies everywhere.

Some of the many benefits derived from the Jahn Fund includes:

- Donations for the purchase of the promotional display unit
- Donations for the purchase of National Office computers & equipment
- Printing costs for the revised American Turner History Books; Turnfest promotional brochures; "Join the American Turners" promotional brochures, annual donations towards printing cost of the Turner Topics.
- Funding for Turnfest Princess Contest.
- Contribution towards restoration of Jahn Memorial in Forest Park, St. Louis
- Funding for publication of the "National Directory"
- Donations to the National Cultural Educational Programs
- Funding for publication of the "National Directory"
- Donations to the National Cultural Educational Committee for Hall of Fame Awards, Dr. E.A. Eklund Certificate Awards, and National Society Quilt Banner

For further information concerning the Jahn Educational Fund, contact the fund chairman c/o American Turners New York, Inc., 748 Clarence Ave., Bronx, NY 10465 or the American Turners National Office, 111 S. Lincolnway, Ste. A, North Aurora, IL 60542

AMERICAN TURNERS NATIONAL FESTIVAL

Participation in the National Festival is the ultimate goal of every Turner who is an active participant in one of the numerous sporting activities and cultural educational activities sponsored by the American Turner Societies and the National Council.

These National Festivals are held once every four years at a place designated by the National Council. Societies can and should display the abilities and accomplishments they have made in the four years between festivals.

Competition in physical education activities is provided for active men and women, senior men and women and for younger boys and girls. Sports activities include gymnastics, track and field, swimming and diving, volleyball, fencing, tennis and any other activity in which sufficient interest is generated. All of these activities are described in the Festival rules book available from the National Office.

Competition in Cultural activities is also provided for those Turners interested in these activities. Both men and women may enter into the various categories provided for competition. There are also activities provided for junior competition. All of these activities are described in the cultural rules book available from the National Office.

The cost of staging a National Festival is born almost entirely by the National Organization through the Festival Fund. The By-Laws of the American Turners require that \$1.00 of each Turner's per capita tax be placed in this fund. The fund is used entirely for National Festivals and National Championships. Societies are encouraged to bid for the National Festival. Bids should be made on or before the National Convention following the last National Festival. Further information may be received from the National Office, the Chairperson of the Physical Education or Cultural Education Committees.

BIDDING GUIDE FOR AMERICAN TURNERS NATIONAL CHAMPIONSHIPS

It is the desire of the American Turners to support the yearly National Championships- Gymnastics, Golf, Bowling, Volleyball, Basketball, Softball, Swimming, etc. It is further the desire of the American Turners to establish a system of District Championships to be patterned after the existing system of National Championships.

To help insure yearly activities for the National Turner membership, the American Turners is offering the host society with up to \$1,000.00 as start-up money. The Bidding Guide Worksheet is to be submitted first to the National Office followed by it being sent to the appropriate committee chairperson that is responsible for that particular sport. Next, the Executive Committee will review the contents on the worksheet to determine the amount of start-up monies that will be granted. An Executive Officer will notify the National Office of their decision. This will then be communicated to the NHPEC Chair, the respective committee chair and to the host society. This start-up money is to be used for expenses related to the preparation of hosting a National Championship, such as:

1. Advertising
2. Purchasing awards
3. Equipment rental
4. Non-Turner facility rental
5. Judges/referees/umpires
6. The cost of needed equipment e.g. volleyballs, softballs
(One volleyball per court; One new softball for each game to be played)

When the amount of any of the above items is thought to be excessive, the Executive Committee will discuss the matter with the bidding society through the NHPEC Chairperson and the respective committee chairperson for an adjustment to a reasonable amount. In the event that the National Championship is cancelled, any expenses already incurred and paid for with the start-up money does not have to be returned to the American Turners. However, receipts must be provided to the National Office to confirm how the money was expended. If receipts cannot be provided, the amount of money that is unaccounted for must be returned to the American Turner National Office. Any unused portion of the start-up money must be returned to the American Turner National Office if the National Championship is cancelled. An effort is expected of the Society to return or cancel any covered items to receive a refund or money back even if there is a return re-stocking fee and shipping costs. Then any remaining refund money is to be returned to the National Office.

Upon the host society completing the last column of the Bidding Guide Worksheet (Actual Costs) within 90 days after the event and submitting it to the National Office with paid receipts, the American Turners will consider providing additional money to the host society. The total amount given to the host society will not exceed \$1,500.00 (which includes the initial start-up money). The completed Worksheet with receipts will be forwarded to the appropriate committee chairperson for review. That chairperson will send a recommendation to the Executive Committee for a final decision regarding the payment of additional money to the host society.

BIDDING GUIDE FOR AMERICAN TURNERS NATIONAL CHAMPIONSHIPS

-continued-

TO BID FOR A NATIONAL CHAMPIONSHIP

By National Council action, a society must have its per capita taxes paid up-to-date in order to bid for a National Championship. The bid must be a written statement from the society or district, signed by the President and Secretary. The bid is to be received by the National Office by no later than the prior National Championship for the event or at least nine (9) months before the desired date. Bowling will follow their normal bidding process. Once a Society is chosen by the Bowling Committee to host the National Bowling Tournament, that Society shall submit the Bidding Guide Worksheet to the National Office by June 1 of the year preceding the tournament. The bidding organization is to state the desired event, the tentative dates it is to be held, and a projected estimate of the following items that are applicable for their event:

1. Cost of awards-	estimated amount
2. Rental of added space/facility-	“ “
3. Rental of equipment-	“ “
4. Fees for special officials (excluding scorekeepers)-	“ “
5. Estimated participation, number of teams or individuals-	“ “
6. Team or individual entry fees-	“ “
7. Advertising costs-	“ “

From the above information, the National Council shall be polled to consider bids on a geographical, rotational, and financial basis. In order to be considered a National Championship Event and receive start-up money, the minimum entries must number eight (8) teams, or twenty (20) individuals in individual competitive events, from four (4) or more societies and two (2) districts.

RESPONSIBILITIES

The host organization shall have the following responsibilities:

1. Promote the event among the American Turner Societies.
2. Procure awards displaying the American Turner Emblem.
3. Arrange for suitable housing.
4. Arrange for facilities.
5. Arrange for qualified officials (not applicable for Bowling).
6. Arrange an awards ceremony (not applicable for Bowling).
7. Arrange for social functions and their finances.
8. Form a fair schedule, not to interfere with National or local Turner events.
9. Have adequate American Turner cloth emblems available so that each entrant wears proper identification (not applicable for Bowling).
10. Arrange for all competitors to show their American Turners Membership card.
11. Submit an article with pictures to the Editor of the Turner Topics within 90 days after the event.

STIPULATIONS

The American Turners shall have a National Council Representative at the event to see that the agreements are upheld and to aid the host society. (At least one weekend for Bowling – preferably the first weekend)

Should the host society fail to submit above reports to the National Health & Physical Education Chairperson and/or the National Council at a date no later than 90 days following the closing of the event, said society shall be prohibited from submitting bids for any National Championships for a period of two years.

Revised October, 2016

AMERICAN TURNERS

**“Sound Mind
in a
Sound Body”**



National Office
111 S. Lincolnway
Suite A-1
North Aurora, IL 60542
Phone: (630) 299-3072
Fax: (630) 701-2430
Web Site: <http://amturners.org>
Email: nationaloffice@amturners.org

AMERICAN TURNERS NATIONAL CHAMPIONSHIP BIDDING GUIDE WORKSHEET

Supply the following information (applicable to your event) and present it to the National Office when making a bid for a National Championship. Resubmit this form within 90 days after the event with actual costs and paid receipts.

1. The _____ Turner Society wishes to submit a bid for the
_____ National Championship on _____.

2. Anticipated Participation:

	<i>Estimated</i>	<i>Actual</i>	<i>(date)</i>
a. Number of teams _____	Entry Fee \$ _____	\$ _____	
b. Number of individuals _____	Entry Fee \$ _____	\$ _____	

3. Describe non-Turner facilities and/or equipment rental and cost:

	<i>Estimated Costs</i>	<i>Actual Costs</i>
_____	\$ _____	\$ _____

4. Special Officials needed and cost: _____

	\$ _____	\$ _____
--	----------	----------

5. Estimated equipment needed (ie, volleyballs, softballs): _____

	\$ _____	\$ _____
--	----------	----------

6. Awards to be presented and cost:

Trophies	No. _____	Places _____			
Medals	No. _____	Places _____			
Ribbons	No. _____	Places _____	\$ _____	\$ _____	

7. Projected advertising costs: \$ _____ \$ _____

8. Miscellaneous expenses (be specific): _____

	\$ _____	\$ _____
--	----------	----------

We, the undersigned, will comply with the responsibilities and stipulations presented in the Bidding Guide.

Society President	Society Secretary
Address	Address
Phone No. & Email Address	Phone No. & Email Address
Activity/Tournament Chairperson	Chair Address
Chair Phone No.	Chair Email Address

Revised 2017

AMERICAN TURNERS NATIONAL CHAMPIONSHIP TOURNAMENT RULES

IMPORTANT NOTE

SOCIETY NATIONAL CHAMPIONSHIP BIDDING SPECIFICATIONS

All requests to host a National Championship must adhere to the stipulations and guidelines as stated in the ***BIDDING GUIDE FOR AMERICAN TURNER NATIONAL CHAMPIONSHIPS*** re: promotion, publicity, schedules, facilities, housing, officials, awards, social functions, pictures and reports to the National Physical Education Chairperson and/or National Council.

If no bid for a National Tournament is received for a particular year, then the National Physical Education Chairperson may designate a district to host the event.

NATIONAL 12" SOFTBALL (SLO-PITCH) CHAMPIONSHIP

NATIONAL GOVERNMENT

The National Softball Tournament shall be governed by the National Health & Physical Education Committee and the "National Softball Chairperson", who may delegate functions to a Softball committee. The National Softball Chairperson shall be a member of the National Health and Physical Education Committee. The National Softball Chairperson shall assist the Society hosting a National Softball Tournament, help coordinate the National Softball Tournament and conduct an annual meeting regarding Softball. An annual meeting shall be held at some time during the National Softball Tournament to ensure attendance by Turner members who are involved in the sport of Softball. During the annual meeting nominations will be accepted for the position of National Softball Chairperson and a vote will be taken to elect a qualified Turner member. Other duties of the National Softball Chairperson is to be aware of current rules governing softball, promote the event, procure bids for future National Softball Tournaments, attend the National Health and Physical Education Committee meeting and submit an annual report to the National Health and Physical Education Chairperson.

TOURNAMENT RULES

1. The tournament format shall be determined by the number of teams participating. In the event of inclement weather the tournament format may be changed at the discretion of the host society or district. All teams must be guaranteed a minimum of 3 games. It shall be open to any society of the American Turners.
2. The tournament shall be governed by USSSA, ASA or NSA rules, depending upon which association the host has adopted, in addition to any "house rules", which may be posted prior to the start of the tournament.
3. Recommended tournament dates: Last weekend in June. In a National Festival year, 30 days before or after the festival, or held in conjunction with the festival. Host society may select actual dates. Every effort should be made to play the tournament in 1 day if at all possible.

4. A roster form will be sent to each team by the host society to be completed and signed by the society secretary. A final team roster must be submitted to the tournament director before a team plays its first game in the tournament. Each player's membership card number must be listed on the roster. If a membership card has not been issued a receipt indicating that the dues have been paid prior to the event registration deadline must be submitted along with the roster.
5. A player must be a member in good standing prior to the event registration deadline, a spouse of a card carrying member, a child of a card carrying member or a National Youth member (per rules adopted for National Youth Membership at the 2012 Convention). All competitors in any American Turners National competition must present their membership card or a family membership card at the tournament site if requested.
6. Each society may enter any number of teams.
7. A team roster shall consist of not more than fifteen (15) players.
8. When a Society cannot field a full team, a team may be formed with members from other Societies.
9. Players must be sixteen (16) years of age by tournament date. Dates of birth shall be included on certified roster as described in paragraph 4.
10. The team manager is responsible for the behavior of his players. Heated arguments, profanity and fights will NOT be tolerated.
11. Each game will be seven innings. If either team is ahead by ten (10) runs after 5 innings, (15) runs after 4 innings or twenty (20) after 3 innings, the game will be over.
12. The use of at least two sanctioned umpires to call a game is at the discretion of the host society.
13. Each game shall start with a new ball whenever possible.
14. Only legal, official bats shall be used that meet the length and weight requirements. Any player using or even entering the batter's box with an altered or illegal bat will be declared OUT, removed from the game, and no runners permitted to advance, on a ball that is hit with such a bat. This is NOT an appeal play. As soon as the umpire sees (or has had it brought to his attention) that such an infraction has occurred, he will take the appropriate action.
15. Steel spikes are NOT permitted. Penalty imposed will be the same as outlined for illegal bat use.
16. There will be no protests. All umpire decisions are final.
17. Trophies shall be awarded to the first, second and third place teams. A maximum of fifteen (15) individual first-place trophies shall be awarded to the 1st place team. All trophies are to be affixed with the American Turner Emblem.
18. It is recommended that the 1st and 2nd place teams in the previous year's tournament be seeded in separate brackets.
19. It is encouraged that the American Turner Emblem be worn or appear on the uniform of each player.

20. All of the above rules shall be governed by the host society softball committee.

21. The host Society shall follow the rules found in the **BIDDING GUIDE FOR AMERICAN TURNERS NATIONAL CHAMPIONSHIPS**.

*NOTE: Host society should have Official USSSA, ASA or NSA Rule Book (according to designated choice of association) available, as a referral for rule infractions.

Revised March 2015

NATIONAL COMBINED OPEN & SENIOR VOLLEYBALL CHAMPIONSHIP

In an attempt to encourage participation in National Championships and National Festivals, the meeting of the 2000 NHPEC and National Convention approved a combined Open and Senior Volleyball Championship with the following rule modifications for such tournaments. Additional changes were made and approved by the NHPEC in April 2003.

1. The tournament competition shall be divided into "A", "B", "Masters" and "Seniors" levels of play for both men and women. Societies entering should place team(s) into the proper division(s). However, the host society's tournament committee shall have the power to combine divisions as needed to have a minimum of three teams per pool (division) and to have at least two (2) Societies' teams in each division.
2. The tournament shall consist of round robin or double round robin pool play, followed by playoffs. A minimum of three (3) teams are required to hold a separate round robin tournament, otherwise groups must be combined, but single or double elimination play can be split out to smaller groups after the combined round robin.
3. USA VOLLEYBALL RULES shall govern all situations not covered in these rules, with the addition of any "house rules" which may be announced in advance by the host society. This includes rally scoring in all games with 2 point difference (no cap) required to win a game; a Libero player may be used in any division; unlimited individual substitution (12 max in team subs) will be permitted, and a net service is good. The USA VOLLEYBALL OFFICIAL RULE BOOK shall be available for referral.
4. Recommended tournament dates: Last weekend in March or 1st weekend in April, avoiding Easter weekend. Rotation: East or West of Ohio-Indiana State line. Alternate each year, if possible.
5. Each society may enter any number of teams.
6. A team roster shall consist of not more than twelve (12) players.

NATIONAL COMBINED OPEN & SENIOR VOLLEYBALL CHAMPIONSHIP

-continued-

7. A roster form will be sent to each team by the host society to be completed and signed by the society secretary. A final team roster must be submitted to the scorekeeper before the start of the tournament. Each player's membership card number must be listed on the roster.

8. A player must be a member in good standing prior to the event registration deadline, a spouse of a card carrying member, a child of a card carrying member or a National Youth member (per rules adopted for National Youth Membership at the 2012 Convention). All competitors in any American Turners National competition must present their membership card or a family membership card at the tournament site.

Pursuant to the 2008 National Convention, it is acceptable for a child under the age of 18 to participate in Turner National events even if their parents are not members. However, that child must be a paying enrolled student of a Turner society for at least 90 days prior to the National event and show proof of same. There will be an extra fee for a non-member (child under the age of 18) to compete at the National event.

9. If a Turner Society is unable to field teams in the various divisions, teams composed of players from two (2) or more Societies may be permitted with permission of the NHPEC Chairperson or the National Volleyball Coordinator. A player may not play for more than one team.

10. Teams are permitted to participate with only five (5) players and in the event of injury(s), a team may continue with a minimum of four (4) players. The open position(s) are to be center back and left back if also needed.

11. In men's competition, women may be a part of the team if no comparable women's team can be formed by the Society. Also seniors or juniors over 14 may be part of active "A" or "B" team..

12. If senior entries warrant, the senior men shall be split into two (2) divisions – 30 & up (Masters) and 55 & up (Seniors) with the older group using the 7'9 5/8" net height. The senior women shall be split into two (2) divisions – 30 & up (Masters) and 45 & up (Seniors) with the older group using the 7'2 1/8" net height.

13. The American Turner Emblem must be worn or appear on the STARTING uniform of a player.

14. The team captain is responsible for the behavior of his/her players. Heated arguments, profanity and fights will NOT be tolerated.

15. New volleyballs shall be provided at the start of a tournament for each court used.

16. Games can be rally scoring 21 or 25 points, two (2) or three (3) games per match. Games are to begin five (5) minutes after end of previous match. Forfeits: First game will be forfeited at 10 minutes after prior match. Second game will be forfeited 20 minutes after prior match.

17. Tournament shall have at least one sanctioned referee per playoff match (pool play may be officiated by members of other teams in the pool).

18. A protest will NOT be allowed after two minutes following completion of the game.
19. Trophies shall be awarded to the first, second, and third place teams if five (5) or more teams are in a division. With four (4) or three (3) teams in a division, trophies need be awarded to only the first and second place teams. A maximum of twelve (12) individual 1st place awards shall be presented to the 1st place men's and twelve (12) to the women's teams. All trophies are to be affixed with the American Turner Emblem.
20. All of the above rules shall be governed by the host society's tournament volleyball committee.

For additional information, contact the National Volleyball Coordinator or the National Health & Phys. Ed. Committee Chairperson

NATIONAL BASKETBALL CHAMPIONSHIP

1. The tournament shall be run by bracket play and be open to any society of the American Turners.
2. The tournament shall be governed by NHSAA RULES (or local state rules, where applicable), in addition to any "house rules", which may be announced (posted) in advance by the host society. The official rule book, by which the tournament is governed shall be available for referral.
3. Recommended tournament dates: Last week in February.
4. A roster form shall be sent to each team by the host society to be completed and signed by the society secretary. A final team roster must be submitted to the scorekeeper five minutes before game time. Each player's membership card number must be listed on the roster.
5. A player must be a member in good standing prior to the event registration deadline, a spouse of a card carrying member, a child of a card carrying member or a National Youth member (per rules adopted for National Youth Membership at the 2012 Convention). All competitors in any American Turners National competition must present their membership card or a family membership card at the tournament site. In addition, the individual's date of birth shall be listed.

Pursuant to the 2008 National Convention, it is acceptable for a child under the age of 18 to participate in Turner National events even if their parents are not members. However, that child must be a paying enrolled student of a Turner society for at least 90 days prior to the National event and show proof of same. There will be an extra fee for a non-member (child under the age of 18) to compete at the National event.

6. Each society may enter as many teams as it wishes.
7. A player must play with a team from the society of which he is a member and cannot play for more than one team.
8. A team roster shall consist of not more than twelve (12) players.

NATIONAL BASKETBALL CHAMPIONSHIP

-continued-

9. Players must be sixteen (16) years of age, or older, by the tournament date.
10. The American Turner Emblem must be worn or appear on the STARTING uniform of a player.
11. The team captain is responsible for the behavior of his players. Heated arguments, profanity and fights will NOT be tolerated.
12. New basketballs shall be used at start of the tournament.
13. Play will consist of twenty (20) minute running halves.
14. Clock will be stopped for: free throws, jump ball, and time outs. Clock will also be stopped on all whistles occurring in the last two minutes of each half.
15. "One and one" free throws will be awarded ON and AFTER the seventh team foul.
16. A protest will NOT be allowed after two minutes following completion of the game.
17. At least two sanctioned referees must be used to officiate a game.
18. Trophies shall be awarded to the first, second and third place teams. A maximum of twelve (12) individual 1st place trophies shall be awarded to the 1st place team. All trophies are to be affixed with the American Turner Emblem.
19. All the above rules shall be administered by the host society's tournament basketball committee.

NATIONAL GYMNASTICS CHAMPIONSHIPS RULES AND REGULATIONS

1. The National Gymnastics Meet shall be governed by USAG (United States of America Gymnastics) Rules, and shall be open to members of all American Turner societies.
 2. Recommended date(s): First or second week of May. Dates may be changed to accommodate the host society and dates must not conflict with any other National Tournament.
 3. All equipment must be compatible with USAG requirements.
 4. The meet shall consist of individual competition, using USAG compulsory or optional routines in levels designated by the host society. Lower level compulsories are not recommended for the National Gym Meet, but the host society may include lower level competition for both boys and girls by adding a separate session to the tournament.
 5. Competition shall be in four (4) age groups for girls, boys, men and women: 8-11 years, 12-14 years, 15-17 years, and open 18 years and over. Required age for boys/girls must be attained by the 1st day of the month in which the meet will be held. If one age group is considerably larger than the others, the host society may choose to break it down into smaller age groups, with permission from the NHPE Chairperson.
 6. A gymnast must be a child of a card-carrying member (membership attained prior to the event registration deadline) or a Youth Member (per rules adopted for National Youth Membership at the 2012 convention), **and** a class member for at least 3 months (90 days) prior to the date of the meet. All competitors in any American Turner National competition must present their membership card or a family membership card at the tournament site.
- Pursuant to the 2008 National Convention, it is acceptable for a child under the age of 18 to participate in Turner National events even if their parents are not members. However, that child must be a paying enrolled student of a Turner society for at least 90 days prior to the National event and show proof of same. There will be an extra fee for a non-member (child under the age of 18) to compete at the National event.
7. Certification of gymnasts described in paragraph 6, and age, including date of birth in accordance with paragraph 5, must be included with the entry blank, which should be received by the host society one (1) month prior to the National Meet.
 8. A society may enter as many gymnasts of the prescribed ages and eligibility as it wishes.
 9. A gymnast may represent only the society of which he/she is a member.
 10. The American Turner Emblem must be worn on the gymnast's uniform or warm-ups.
 11. The coach is responsible for the behavior of his/her gymnasts.

NATIONAL GYMNASTICS CHAMPIONSHIP

-continued-

12. The program of competition, including warm-up schedule and event rotation shall be posted by the host society's Meet Director.
13. A judges' meeting shall be conducted by the Meet Director or host society coach for clarification of rules, etc., prior to the start of competition.
14. Only USAG-certified judges shall officiate. At least two judges will be used at each optional event.
15. Inquiries may be presented on Optional routines ONLY.
16. Trophies, or other suitable awards shall be presented to the first six place winners in All Around. Medals and ribbons shall be awarded to first three (3) place-winners in each individual event. American Turner emblems must be affixed to all awards.
17. At the discretion of the host society meet committee, tumbling and/or rhythmic gymnastics may be included in the meet as added special events.
18. The host society must provide a certificate of insurance to cover the competition.
19. All of the above rules shall be administered by the National Gymnastics Committee and the host society.

NATIONAL GOLF TOURNAMENT

The name of the annual golf tournament shall be: “The American Turners National Golf Tournament For Men and Women”. The purpose of the annual tournament shall be to foster the spirit of good fellowship and to encourage golfing among the membership of the American Turner Societies.

NATIONAL GOVERNMENT

The National Golf Tournament shall be governed by the National Health & Physical Education Committee and the “National Golf Chairman”, who may delegate functions to the National Golf committee.

NATIONAL COMMITTEE ON GOLF

The National Committee on Golf shall consist of at least one member from each society of the American Turners who is an active participant in the National Golf Tournament. Meetings of this committee will be called on the eve of the National Golf Tournament, at the site of the host society. A secretary will be provided by the host society and approved by the National Golf Chairman, to take minutes of the meeting. A typed copy of these minutes should be provided to the National Golf Chairman prior to the end of the tournament. These minutes must be submitted to the Chairman of the National Health and Physical Education Committee upon completion of the tournament.

FUNCTION OF THE NATIONAL COMMITTEE ON GOLF

1. To formulate rules and regulations by which the annual golf tournament shall be governed. The rules of the United States Golf Association shall govern play and the operation of all national golf tournaments held by the American Turners. Local course rules will prevail if deemed necessary.
2. To conduct an annual tournament for the game of golf, the result of which shall decide the annual championship of the American Turners for teams and individuals.
3. To determine the site for the following year’s tournament.

TOURNAMENT SITE

The Ohio/Indiana State line is to be the geographical division for awarding the National Golf Tournament. The even years go to the Western Zone and the odd years to the Eastern Zone. If a region in line does not have a bid for the tournament site, then the site may go twice in a row to one section of the country. A bidding society must receive the majority of the votes cast. If no majority is obtained on the first ballot, the society receiving the lowest number of votes shall be dropped on the succeeding ballot. If a tie, the society which most recently hosted the tournament must drop, and the process continues until a majority is obtained.

TOURNAMENT BIDS

It is recommended by the National Golf Committee that the tournament be held in the month of July in the first full week after the Fourth of July.

NATIONAL GOLF TOURNAMENT

-continued-

TOURNAMENT BIDS (continued)

Applications for the National Golf Tournament site should be in the hands of the National Chairman and National Office by June 1 of each year so that the golf committee can vote on the next year's site when the committee meets on the eve of the tournament.

Application bid must contain the following information:

- A. Dates of the tournament
- B. Breakdown of entry fee (greens fees, banquet, trophies, and expenses)
- C. Approximate cost per golfer.

Entry fees shall be what the greens fees are for three (3) days, plus tournament expenses, cost of trophies, souvenirs, and banquets.

It is not mandatory, but suggested that the tournament be held on one golf course, if possible, to foster the spirit of good fellowship.

Societies awarded a tournament must agree to furnish information to all participating societies by April 1st of the tournament year.

A statement on the golfers' application form is to read: I hereby enter the names of the events indicated and agree to abide by the rules and regulations of the American Turners and the U.S.G.A.. Violations will result in loss of prizes and awards.

PARTICIPANTS

Only the American Turner members in good standing in the National American Turners, their local societies and districts, will be permitted in the National Tournament. The member's card number must be recorded on the entry form and must be available to show at the tournament site.

A player must be a member in good standing prior to the event registration deadline, a spouse of a card carrying member, an 18 year old child of a card carrying member or a National Youth Member (ages 18-20). The entry form must state the age of the golfer under this provision.

No golfer shall be eligible to participate in the golf tournament who is on suspension or has been expelled from the American Turners, until such suspension has been removed or such golfer has been reinstated in good standing by the society which had suspended or disciplined the member.

FLIGHT DETERMINATION

Flights will be determined by the host society, dependent upon the number of entries. The first two day's scores will determine which flight the golfer will be placed in, and those combined scores will be added to the last day's scores to determine flight winners. There will be a minimum of two winners in each flight.

NATIONAL GOLF TOURNAMENT

-continued-

FLIGHT DETERMINATION (continued)

There should be a maximum of thirty (30) golfers per flight in the men's division, except in championship flight. The number shall be determined by the National Golf Chairman and the host society rules committee.

Senior Men's Division (age 55 and over), minimum of two flights allowed. If a senior man wishes to play in the men's division, he may do so.

Super Senior Men's Division (age 65 or over), one flight. This division will only play 9 holes per day. If a super senior man wishes to play in the seniors or men's division, he may do so.

Women's Division, minimum three flights. Number in the Championship flight will be determined by the National Golf Chairman and the host society rules committee.

Senior Women's Division (age 55 and over) one flight. This division will only play 9 holes per day. If a senior lady wishes to play in the women's division, she may do so.

There will be a team championship composed of four men or four women from the same society. These members, in each division, (men's, senior men's and women's only, unless entries in other divisions warrant the addition of additional team trophies), will be determined by the four lowest golfers scores in each division and within a society at the end of the tournament.

Team trophies for team championships will be a traveling trophy awarded to the society. Individual trophies can be awarded for team competition.

The host society will designate certain holes for the longest drive and closest to the pin on the first day of competition only. Trophies will be awarded for each division.

The medallist trophy should be awarded to the man and woman, super senior man, senior man, and senior woman who have the lowest score on the first day of competition.

All ties will be broken by a sudden death playoff. If this is not possible, the following procedure will apply: in case of ties for medallist, team, or flight winners, a regulation deck of playing cards using only the ace through 9 of a black suit and red suit will be shuffled and placed face down. One card will be drawn by a member of the rules committee. This card denotes the hole on which to begin the playoff and working up until the tie has been resolved. (Black cards denote the first nine and red cards denote the second nine.)

The host society shall provide from the tournament fees, suitable awards, preferably, with the American Turners emblem on them.

NATIONAL GOLF TOURNAMENT

-continued-

PUBLICITY

In order to create interest in the golf tournament and for plans of facilities, points of interest, entertainment, etc., the editor of the "Turner Topics" should at each issue, before, during and after the tournament receive well-prepared copy for use in the "Turner Topics" and for distribution to local society publication from the host society.

DEADLINES

All entries for the tournament will have a deadline of thirty (30) days prior to the opening day of the tournament.

If any applications are received after that deadline, they may be accepted by the host society, only if there is space available and the application is accompanied by an additional \$10 processing fee. All applications sent to the host society must be filled out completely, with the full entry fee accompanying the application.

The national golf chairman shall be notified by January 1st of any changes in the dates of the tournament.

GENERAL

A rules committee should be formed by the host society to interpret and make decisions at the tournament site. It is suggested that the local golf pro be a member of that committee.

A scoreboard of appropriate size, to be seen from a distance of five feet, should be placed at the tournament sites.

No golfing event will begin prior to 7:00 A.M., local time

There will not be any "gimme" putts; all putts will be holed out.

Any golfer who does not play according to U.S.G.A. and local rules which apply at the discretion of the rules committee shall be disqualified.

The host society shall, at the close of the tournament, send to the National Office and the National Golf Chairman, a complete report including the following:

- Number of participants
- Winners' names and societies
- List of names of all participants
- Fees received
- Itemized income and expense statement

ATHLETIC CONTRACT & ACCIDENT WAIVER

I, the undersigned, do agree to play with the _____ Team in the American Turners National _____ Championship.
(activity)

I will upon my honor agree to abide by the rules as set up in the National Turner Rules and do hereby agree not to hold the American Turners, the host society, or my sponsor liable for any injury received while participating under the jurisdiction of any of the aforesaid.

NOTICE: Please read rules carefully.

Signature _____

I have signed this contract in my own handwriting on this date _____.

_____ Name (print)

_____ Date of Birth

_____ National Card No.

Signed _____
(Team Manager)

Signed _____
(Society President or Secretary)

**AMERICAN TURNERS
NATIONAL SOFTBALL
ENTRY BLANK**

20_____

**MEN'S NATIONAL 12" SOFTBALL SLO-PITCH
DOUBLE ELIMINATION TOURNAMENT**

DATES _____

LOCATION _____

Team Name _____

Society Name _____ Phone No. ____ - ____ - ____

Address _____

City, State, Zip _____

Team Manager Name _____ Home Phone No. ____ - ____ - ____

Address _____

City, State, Zip _____

Entry fee of \$_____ must accompany entry blank.

Please make check payable to: _____.

Entries must be received no later than _____.

Send Entries to: _____

Name

Street Address

City, State, Zip

**AMERICAN TURNERS
NATIONAL SOFTBALL
ENTRY BLANK**

20_____

**LADIES NATIONAL 12" SOFTBALL SLO-PITCH
DOUBLE ELIMINATION TOURNAMENT**

DATES _____

LOCATION _____

Team Name _____

Society Name _____ Phone No. ____ - ____ - ____

Address _____

City, State, Zip _____

Team Manager Name _____ Home Phone No. ____ - ____ - ____

Address _____

City, State, Zip _____

Entry fee of \$ _____ must accompany entry blank.

Please make check payable to: _____.

Entries must be received no later than _____.

Send Entries to: _____

Name

Street Address

City, State, Zip

AMERICAN TURNERS CULTURAL EDUCATION PROGRAM

In order to maintain membership in the American Turners, it shall be the duty of each society to provide planned courses in Health and Physical Education and Cultural Education for men, women and children.

Each Society in the American Turners is to appoint a Cultural Chairperson and it shall be his or her duty to promote Cultural Education programs. It is our goal to build a better America by encouraging participation in these programs and competitions.

The ruling body of the National Cultural Education Program is the National Cultural Committee, consisting of an elected National Chairperson and one member of each District of the American Turners.

A ***Hall of Fame Cultural Award*** is instituted at this National level of American Turners, to seek out individual Turners who have made outstanding achievements in Cultural activities. Our programs are designed to reward excellence, and encourage participation by recognizing the individual who has been responsible for their success and promotion. The rules/forms are located in this guide: “Hall of Fame”.

A booklet has been published and entitled: ***“The Rules and Guidelines for the Cultural Education Programs and Competitions of the American Turners”*** (referred to as the “Redbook”) for use with *all* Cultural programs.

The Cultural Programs of American Turners progresses in a four year cycle, quadrennial, from annual Local and District programs to National Festival in the fourth year. These events consist of:

A.) The ***Cultural Exhibit and Performance Competitions***: classifications, entry form with general competition rules, item labels, judging sheets, awards, point system, and rules on conducting an Exhibit may be found in the Redbook.

B.) ***Miss American Turners Pageant*** will be presented at the National Festival. Annual pageant to be offered on Local level with the winner bearing title of name of Society. Then, each District shall offer an annual pageant with the winner bearing title of name of the District. On the year of the Festival, each Society may send one entry to represent their Society, not District. (Some contestants, due to age, may now be ineligible, and you may have to host another local pageant or send 1st/2nd runner-up.)

An ***Individual Cultural Competition*** shall be held as soon as a Festival site is confirmed by having a contest to design a symbol of a slogan/emblem to be used by *all* for promoting the Festival. Other contests may be determined by chairperson and/or committee.

For a copy of The Rules and Guidelines for the Cultural Education Programs and Competitions of the American Turners, including all cultural competition forms, visit the website – amturners.org.

NATIONAL BOWLING TOURNAMENT

One of the many activities promoted by the American Turners for the enjoyment of its members, is the National Handicap Bowling Tournament for both men and women. These tournaments are held annually, on or after the last weekend in March. These tournaments consume approximately six (6) weekends (excluding Easter and Mother's Day) and are an excellent means of financial income for the host society.

Any society wishing to do so may place a bid to host a tournament. Applications for the National Tournament site must be in the hands of the National Chairman of the Bowling Committee and a duplicate copy to the National Office before June 1 of each year. The National Bowling Committee shall receive bids and shall designate the time and place of the tournament one and one-half years prior to the tournament.

The many rules and regulations governing these tournaments are too numerous to mention here. Any society interested in bidding for a tournament may write to the National Bowling Committee Chairperson or the National Office for a complete set of rules, including participants, tournament site, entries and entry fees, trophies, prizes and other pertinent information.

NATIONAL JUNIOR BOWLING MEET

An annual bowling meet is held each year for the junior bowlers. The categories for competition in bowling are ten pin and bumper bowling.

The meets are held locally, usually on or after the second weekend in February, but before second weekend in March. Awards include trophies and points towards a society plaque.

For additional information, please contact the National Bowling Committee Chairman.

**RULES FOR DISTRICTS REQUESTING FINANCIAL
ASSISTANCE WHEN HOLDING DISTRICT OR INTER-DISTRICT (1-2)
PHYSICAL AND CULTURAL COMPETITIVE EVENTS**

(ONLY DISTRICTS MAY APPLY)

This program pertains only to events hosted by a District, which may include one other District in the competition. (If an event has 3 or more Districts involved it should be considered a National event.) It is not for individual Society events.

Districts must enforce: All societies participating must be in good standing with the organization.

Each competition or tournament is individual unto itself, and requests for financial assistance must be submitted on an individual basis, except District Turnfests or Tournaments involving more than one day, will be considered as a single scheduled event.

These events should not conflict with any scheduled National like-event (same date/weekend), as this may limit participation for both sides.

Financial requests must be submitted to the National Executive Committee and the National Chairperson related to the event within 90 days from the event. Also, an article with pictures must be submitted to the Editor of the Turner Topics for publication before any reimbursement of expenses will be considered.

Districts will be reimbursed after the National Officers review submitted invoices, marked and receipted paid in full, from the District. Excessive expenses will be subject to further review. There will be no consideration for reimbursement if an article has not been submitted to the Turner Topics.

Districts are advised to continue to charge their registration and/or entry fees.

Upon reimbursement from the National to the District, the District may then choose to reward their societies on a percentage basis, based on participation (District prerogative).

The American Turners may reimburse for:

- Awards*
- Judges*
- Officials (referees and umpires)
- Rental of additional off-premise space
- Transportation of equipment between societies
- EMT's/First Aid Supplies

* Invoice for Awards must indicate specifically what the awards are for (i.e. Team Trophies, All-Around 1-3 places, etc.)

* Judge's receipt must indicate the following: judge's name, event(s) judged, number of sessions judged and the date judging occurred

The American Turners WILL NOT reimburse for:

- Advertising/Promotional - Banquets - Bowling Alleys - Clothing/Uniforms - Decorations - Drinks - Entertainment - Food - Golf Carts - Green Fees - Housing - Insurance - Janitorial Fees - License/Permit Fees - Registration Expenses/Supplies - Souvenirs - Sports Equipment and Travel

**DISTRICTS REQUESTING FINANCIAL
ASSISTANCE FOR NHPE OR CULTURAL EVENTS**

IN ORDER TO BE FAIR - THERE WILL BE NO EXCEPTIONS TO RULES

Receipts and Invoices paid in full must be attached to this cover sheet, submitted to the National Office within 90 days of the event, and which will contain in full:

Host District _____ Submission Date _____

Name of District Competitive Event: _____

List all events included in competition: _____

Date(s) of Event: _____

Societies in District(s) Participating _____

Number of Teams _____ (if any)

Number of Competitors _____

Registration Fee per Competitor _____

Registration Fee per Team _____

Expenses to be Considered for Reimbursement:

Awards (with receipts) _____ \$ _____

Judges (with receipts) _____ \$ _____

Officials (if any with receipts) _____ \$ _____

Rental of Additional Space (if any with receipts) _____ \$ _____

Transportation of Equipment (if any with receipts) _____ \$ _____

EMT's/First Aid Supplies Used (if any with receipts) _____ \$ _____

TOTAL AMOUNT \$ _____

Signatures Required From:

District President: _____

District Treasurer: _____

District Secretary: _____

Coordinator of Event: _____

Return all material to: National Office, 111 S. Lincolnway Ste A1, North Aurora, IL 60542

PROMOTIONAL MATERIALS

Your American Turners National Office has supplies of various forms and materials that can be requested by any society or district. Below lists the promotional supplies available from the National Office and the cost if applicable.

Materials available include new membership application forms, 40-year honorary membership applications, camera-ready logo sheets, history books, and brochures to encourage membership in the American Turners. Many sample forms are included throughout the various sections of this Informational Brochure.

Most materials promoting American Turners are free of charge upon written requests. However, there is a charge for some materials to cover costs for printing, postage, and handling.

PERSONAL APPEARANCES

If a member of the National Council is requested to attend any function in an official capacity by a society or district, that group should be prepared to reimburse the National Office for one-half that person's total expense for travel, housing and food. The National assumes the other one-half of such expense.

AMERICAN TURNERS PROMOTIONAL SUPPLY LIST

-subject to change without notice-

3" American Turner Cloth Emblems	2.35 ea.
1-1/4" Metal Emblems for Trophies	.40 ea.
5/8" Metal Emblems for Trophies	.40 ea.
25-Year Membership Diplomas	.25 ea.
100 th Anniversary 3¢ Postage Stamps:	
1 Stamp	.03 ea.
Full Sheet	5.50 ea.
Cachet	1.25 ea.
Automobile Windshield Emblems	.21 ea.
American Turner Emblem-Logo Sheets	1.00 ea.
American Turner Peel & Stick Logos (2-1/2" Crack & Peel)	9/\$1.00 or 100/\$10.00

A charge for postage will be added to all items listed above.

***JEWELRY** (Available quality: gold-plated, gold-filled, or 10K gold)

President and Past President Pins

Auxiliary President and Past President Pins

25, 40, & 50 Year Membership Pins

American Turner Membership Pins (no year, emblem only)

1-1/4" American Turner Medals (Gold-Plated Style "C")

*Prices vary according to quality and gold value at time order is filled by manufacturer.

AMERICAN TURNER TOPICS MAGAZINE

The National Convention of the American Turners, meeting in Los Angeles, California on July 10, 1937, established the American Turner Topics as the official publication of the American Turners which is published four (4) times per year and mailed, either USPS or electronically, to all dues paying and honorary members of American Turners. Non-members may subscribe for an annual subscription rate listed on the inside of the front cover of each issue.

The primary purpose of the Turner Topics publication is to keep our national membership fully informed concerning what programs are being planned for the future and what items of interest have occurred on the society, district and national levels. The Turner Topics is to be the only official American Turner house organ in which reports of national officers and committee chairmen, annual financial statements, results of National competitions plus future events, informative articles and items of general interest to the membership and its societies can be printed and circulated at the direction of the Turner Topics editor under supervision of the National Council. Turner Topics is not to be used for purposes including derogatory remarks about individuals nor any group, political views, religious beliefs, inflammatory remarks, or anything bordering on the obscene, immoral, or illegal.

To keep our Turner Topics as a vitally interesting and vibrant publication, it is desirable to have each society and district appoint a reporter for the specific purpose of submitting news articles that would be of national interest, however, any person can submit articles of interest for publication.

Articles submitted for publication in the Turner Topics should be clearly written and double-spaced for proof reading. Good quality photos, in color or black and white, may also be included for printing. Send all copy to the editor whose name and address appears in Turner Topics; meet the deadline for copy. All articles and photos will be printed at the discretion of the editor on the basis of content, space available, and importance of dated materials.

Typical articles are as follows:

- National President's Message
- National Festival
- Publicity of upcoming sports events such as gymnastics, volleyball, softball, basketball, bowling, and golf championships
- Results of cultural and physical education competitions of interest on the national level
- Notable society anniversaries and district functions
- Plans of societies contemplating new buildings or expansion of present facilities.
- Articles of interest promoting Turnerism.
- Historical items concerning Turner background.
- A brief summary of accomplishments of recent recipients of the American Turner Honor Key Award and Hall of Fame Award.
- Eulogies and obituaries of Turners who have contributed significantly to further the Turner cause at local, district or national levels.
- News concerning the Endowment Trust Fund, the Jahn Fund, and what they are accomplishing in promoting the cause of Turnerism.
- Photographs of national interest pertaining to any of the above items including names, dates and location. If possible, black and white photos are desirable, however, color is acceptable. All photos become property of the American Turners unless return of photos is requested with a return address included.
- News of members reaching their 100th Birthday

NATIONAL MAILING LIST

The National Office maintains a computerized national mailing list. All changes of address or information vital to this mailing list should be reported by societies on the computer list used to issue National membership cards (see page 5). The change of address form printed on the back of each issue of *Turner Topics* should be used by individual members to report address changes to the National Office. Use your society newsletter from time to time as a reminder to members to report address changes to your Society Office and to the National Office.

Societies may purchase from the National Office, a computer printout containing an alphabetized list of their members. Requests for this service must be made in writing, and on official letterhead of the requesting organization. Allow two weeks for delivery of the printout. Districts may also request a printout of the members in each society within their district.

It is the obligation of every society to maintain and keep their own membership lists and to keep the National Office informed of any and all changes within that list.

NATIONAL ARCHIVES

In 1989 the American Turners entered into an official agreement with Indiana University-Purdue University at Indianapolis (IUPUI) for the donation of the official historical records of the American Turners to the Special Collections and Archives of the IUPUI University Library. Since the original donation the American Turners have continued to donate historical records such that the current collection contains records from the 1850s to 2002.

The historical records are indexed and available for research by Turner members and the general public. *Turner Topics* and many photographs are available on-line. For more information please contact the Special Collections and Archives at:

IUPUI University Library
Special Collections and Archives
755 W. Michigan St.
Indianapolis, IN 46202
317-274-0464

speccoll@iupui.edu
<http://www.ulib.iupui.edu/special/home.html>